

Government of West Bengal
Office of the District Magistrate & Collector
Purba Medinipur :: Tamluk
(General Section)

No. 473 /Genl.

Dated 29.08.2016


ORDER

Pursuant to notification No.- 25, dated:-21.06.2005 under RTI Act, the following officers are hereby ordered to act in following manner for quick disposal of cases.

Name of the Section/Dept.	ASPIO	SPIO	Appellate Authority
General Section	Supervisory Head Clerk/ Senior most UDA of the Section	Officer-in-Charge, General Section	A.D.M., in charge, General Section
Establishment Section	Supervisory Head Clerk/ Senior most UDA of the Section	Officer-in-Charge Establishment Section	A.D.M., in charge, Establishment Section
Election Section	Supervisory Head Clerk/ Senior most UDA of the Section	Officer-in-Charge Election Section	A.D.M., in Charge, Election Section
Development Section	Supervisory Head Clerk/ Senior most UDA of the Section	DPLO Development Section.	A.D.M., in Charge, Development Section
Nezarath Section	Supervisory Head Clerk/ Senior most UDA of the Section	Nezarath Deputy Collector	A.D.M., in charge, Nezarath Section
Treasury	Additional Treasury Officer to be selected by the Treasury Officer	Treasury Officer. Tamluk	A.D.M., in charge, Treasury
District Social Welfare Section	Supervisory Head Clerk/Senior most UDA of the Section	District Social Welfare Officer.	A.D.M., in charge, Dist. Social Welfare Section
MGNREGS	Jt. Block Development Officer, (HQ),MGNREGS	District Nodal Officer, MGNREGS	A.D.M., in charge, MGNREGS
ICDS	Supervisory Head Clerk/ Senior most UDA, ICDS Section	District Programme Officer, ICDS	A.D.M., in charge, ICDS
Judicial Munshikhana	Supervisory Head Clerk/Senior most UDA, J.M. Section	Officer-in-charge, J.M. Section	A.D.M., in charge, J.M. Section
Revenue Munshikhana	Supervisory Head Clerk/Senior most UDA, R.M. Section	Officer-in-Charge R.M. Section	A.D.M., in charge, R.M. Section
Motor Vehicle Section	A R T O, Purba Medinipur	Regional Transport Officer, M.V. Section.	A.D.M., in charge, Motor Vehicle Section
Sarba Siksha Mission	Supervisory Head Clerk/Senior most UDA, S S Mission Section	D.P.O., Sarba Siksha Mission Section	A.D.M., in charge, Sarba Siksha Mission Section

Mid-Day- Meal Section	Supervisory Head Clerk/Senior most UDA, Mid-Day-Meal Section	Officer in Charge Mid-Day- Meal Section	A.D.M., in charge.Mid-Day-Meal Section
Kanyashree Section	Supervisory Head Clerk/Senior most UDA, Kanyashree Section	Officer in Charge, Kanyashree Section	A.D.M., in charge. Kanyashree Section
P.G. Cell	Supervisory Head Clerk/Senior most UDA, P.G. Cell.	Officer in Charge, P.G. Cell.	A.D.M., in charge. P.G. Cell.
Legal Heir cell	Supervisory Head Clerk/Senior most UDA, Legal Heir cell	Officer in Charge, Legal Heir cell	A.D.M., in charge. Legal Heir cell

The above Officers and officials would remain responsible for all RTI related matters. This order will take immediate effect.



District Magistrate & Collector
Purba Medinipur

Memo. No. 473/1 (47) Genl.

Dated, the 29.08.2016 2016

Copy forwarded for information and taking necessary action to :-

1. District Land and Land Reforms Officer and Additional District Magistrate (LR) Purba Medinipur.
2. Additional District Magistrate (G) , Purba Medinipur
3. Additional District Magistrate (Try.), Purba Medinipur
4. Additional District Magistrate (Dev), Purba Medinipur
5. Officer – in – Charge _____ Section, Purba Medinipur
6. Treasury Officer, Tamruk, Purba Medinipur
7. District Welfare Officer, Purba Medinipur
8. District Nodal Officer, MGNREGS, Purba Medinipur
9. District Programme Officer, ICDS, Purba Medinipur
10. D.P.O. Sarba Siksha Mission, Purba Medinipur
- ✓ 11. DIO, NIC Purba Medinipur with a request to publish through the district Website .
12. Office Superintendent , Purba medinipur.
13. H.C _____ section.
14. C.A to District Magistrate, Purba Medinipur .


District Magistrate & Collector
Purba Medinipur