

ENGAGEMENT NOTICE**District Health & Family Welfare Samiti, Nandigram Health District****Engagement of different categories of contractual staff under DH&FWS, Nandigram Health District**

Applications are invited from eligible candidates for engagement to the post of different categories of staff (on contractual) under National Health Mission (NHM) / National Urban Health Mission (NUHM) / National AIDS Control Programme (NACP) to be posted at different health unit under Nandigram Health District. It is also mentioned that the vacancy may vary. Details are given in the table below:-

Type of post	Staff Nurse, NRC	Attendants for NRC, B. Mugberia RH, Bhagwanpur – II Block
No. of post	1 (SC-1)	1 (SC-1)
Qualification	Essential: The candidate should have completed B.Sc Nursing Course / GNM Training Course from any recognized institution. The candidate should be able to read, write & speak in Bengali.	Educational: Higher Secondary Passed. Good command on local language of the district.
Experience	-	-
Age	Not exceeding 40 years and not less than 21 years as on 01.01.2018	Minimum 20 years and Maximum 40 years as on 01.01.2018
Residence	Applicants should be the permanent resident of Purba Medinipur district.	Only female candidates may apply. Preference should be given to local eligible candidates (preferably residing with 5 KM from NRC facility of B. Mugberia RH, Bhagwanpur – II Block
Remuneration	Rs.17,220.00	Rs.3500.00 / month

Type of post	Staff Nurse, NUHM	Accounts Assistant
No. of post	1 (SC-1)	1 (UR-1)
Qualification	Essential: GNM from an Institute recognized by the Indian Nursing Council. Candidate should have proficiency in local language	Educational Qualification: Graduate with commerce Background from any recognized university and having Diploma / Certificate course in Computer Application from any recognized institution. Technical Knowledge: Knowledge of computers in MS-Word, MS-Excel, MS-PowerPoint, Internet and Tally Software is essential.
Experience	-	Minimum 1 year experience in Government Sector or 2 years experience in private sector in Accounting job.
Age	Not exceeding 64 years as on 01.01.2018	Up to 40 years as on 01.01.2018
Residence	Applicants should be the permanent resident of Purba Medinipur district.	
Remuneration	Rs.17,220.00	Rs.13,560.00

Type of post	District Programme Associate, RBSK	District Programme cum Administrative Assistant,
No. of post	1 (UR-1)	1 (UR-1)
Qualification	a) Minimum qualification – Graduate b) Conversant with MS-Office	Graduate Degree from any recognized university
Experience & Preference	At least one year of experience	One year experience of managing office and providing support to health Programme / NHM. Knowledge of Accountancy would be an added advantage. Candidates having drafting skills would be preferred.
Age	Up to 40 yrs. as on 01.01.2018 with relaxation for SC / ST / OBC candidates as Govt. norms	Up to 40 yrs. as on 01.01.2018 with relaxation for SC / ST / OBC candidates as Govt. norms
Residence	Purba Medinipur	
Remuneration	Rs.13,560/- / Month	Rs.12,000/- / Month

Type of post	Lab. Tech, ICTC	Lab. Tech, Blood Bank, NACP
No. of post	7 (UR-3, SC-2, ST-1, OBC-A - 1)	1 (UR-1)
Qualification	<p>Essential: Graduate in Medical Laboratory Technology (B.Sc) with minimum one year experience after Graduation.</p> <p style="text-align: center;">OR</p> <p>Diploma in Medical Laboratory Technology (DMLT) with minimum two years of experience after diploma. The services of existing L.Ts who do not hold DMLT may be continued if they have done a certificate course in Medical Laboratory Technology and have more than 5 years' experience of working in the ICTC/PPTCT/ART Centre run under NACP</p>	<p style="text-align: center;"><u>Essential Qualification:-</u> Degree in Medical Laboratory Technology (MLT) OR Diploma in Medical Laboratory Technology (MLT)</p> <p>Should have completed 10+2 before obtaining Diploma or Degree</p> <p>The Degree or Diploma should be from a University / Institution recognized by the Central Govt. or State Govt.</p> <p>The candidate should be registered with the concerned Para-Medical Council, if applicable.</p> <p>Working knowledge of Computer. (Certificate required)</p>
Experience & Preference	Working knowledge of computers	<p><u>Desirable Qualification:-</u> Post Graduate Degree. Proficiency in MS Office. Minimum two years after degree & three years after diploma.</p>
Age	Up to 60 years as on 01.01.2018	Upper age limit is 60 years as on 01.01.2018
Remuneration	Rs.13,000/- / Month	Rs.13,000/- / Month

Type of post	Technical Supervisor, Blood Bank	Lab. Technician, Blood Bank
No. of post	1 (SC-1)	2 (SC-1, ST-1)
Qualification	<p>Essential: i) Passed 10+2 with physics, chemistry, mathematics / Biological Science before obtaining Diploma or Degree.</p> <p>ii) Diploma in Medical Laboratory Technology (DMLT) / Diploma in Laboratory Technics (DLT) form any university / institution recognized by the Central or State Govt.</p> <p style="text-align: center;">OR</p> <p>Degree in Medical Laboratory Technology (BMLT) form any university / institution recognized by the Central or State Govt.</p> <p style="text-align: center;">OR</p> <p>Post Graduate Degree or Diploma in Medical Laboratory Technology (M.Sc in MLT / PG DMLT) form any university / institution recognized by the Central or State Govt.</p> <p>iii) Working knowledge of Computer</p>	<p>Essential: i) Passed 10+2 with physics, chemistry, mathematics / Biological Science before obtaining Diploma or Degree.</p> <p>ii) Diploma in Medical Laboratory Technology (DMLT) / Diploma in Laboratory Technics (DLT) form any university / institution recognized by the Central or State Govt.</p> <p style="text-align: center;">OR</p> <p>Degree in Medical Laboratory Technology (BMLT) form any university / institution recognized by the Central or State Govt.</p> <p style="text-align: center;">OR</p> <p>Post Graduate Degree or Diploma in Medical Laboratory Technology (M.Sc in MLT / PG DMLT) form any university / institution recognized by the Central or State Govt.</p> <p>iii) Working knowledge of Computer</p>
Experience & Preference	<p>Desirable : i) one year post qualification experience in Blood component separation unit of candidates having M.C in MLT / PGDMLT / BMLT/ DMLT / DLT)</p> <p>2.a) six months post qualification experience in the testing of Blood and or preparation of Blood components (in a licensed Blood Bank) in case of candidates having Degree / Post Graduate Degree or Post Graduate Diploma in Medical Laboratory Technology (M.Sc in MLT / PG DMLT /BMLT)</p> <p>b) One year post qualification experience in the testing of Blood and or preparation of Blood components (in a licensed Blood Bank) in case of candidates having (DMLT/ DLT).</p>	<p>Desirable : i) six months post qualification experience in the testing of Blood and or preparation of Blood components (in a licensed Blood Bank) in case of candidates having Degree / Post Graduate Degree or Post Graduate Diploma in Medical Laboratory Technology (M.Sc in MLT / PG DMLT)</p> <p>ii) One year post qualification experience in the testing of Blood and or preparation of Blood components (in a licensed Blood Bank) in case of candidates having Diploma in Medical Laboratory Technology or Diploma in Laboratory Technics (DMLT / DLT).</p>
Age	40 years as on 01.01.2018	40 years as on 01.01.2018
Remuneration	Rs.17,220/- / Month	Rs.17,220/- / Month

Type of post	Counsellor, Blood Bank	Counsellor, ICTC	TB-HV*	STS*
No. of post	1 (SC-1)	1 (UR-1)	1 (UR-1)	3 (SC-1, UR-2)
Qualification	<p>Essential: Masters / Post Graduate Degree in Psychology / Social Work / Sociology / Anthropology / Human Development from any institution recognized by the Central or State Govt.</p> <p>Working Knowledge of computer.</p>	<p>A. Essential Qualification & Experience:-</p> <p>a) Post Graduate Degree / Diploma in Psychology / Social Work / Sociology / Anthropology / Human Development / Nursing ; with minimum one year experience after Post Graduate Degree / Diploma , of working in field of counseling in health sector ; preferably in HIV / AIDS .</p> <p style="text-align: center;">OR</p> <p>Graduate in Psychology / Social Work / Sociology / Anthropology / Human Development / Nursing with minimum three year experience after Graduation, of working in field of counseling in health sector ; preferably in HIV / AIDS .</p> <p>b) In the case of those recruited from the community of people infected with or affected by HIV / AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV / AIDS.</p> <p>c) Working knowledge of Computer. (Certificate required)</p>	<p>1. Graduate OR</p> <p>2. Intermediate (10+2) and experience of working as MPW/ LHV / ANM / Health Worker / Certificate or higher course in Health Education / Counselling OR</p> <p>3. Tuberculosis health visitors recognized course</p> <p>4. Certificate course in computer operation (Minimum two months)</p>	<p>Essential: i) Bachelors' Degree or Recognized Sanitary Inspectors Course. ii) Certificate Course in Computer Operation (2 months) iii) Permanent two wheeler driving license & should be able to drive two wheeler.</p>
Experience & Preference	<p>Desirable: One year experience in Blood Banking Counselling in any licensed Blood Bank or other Medical Counselling after obtaining essential qualification.</p>	-	<p>Applicants should preferably be resident of Purba Medinipur.</p>	<p>Preferential: i) Tuberculosis Health Visitor recognized course. ii) Govt. recognized Degree / Diploma in Social work or Medical social work. iii) Successful completion of basic training course (Govt. recognized) for multipurpose health worker iv) Applicants should preferably be resident of Purba Medinipur.</p>
Age	40 years as on 01.01.2018	The upper age limit is 60 years as on 01.01.2018	22 to 62 years as on 01.01.2018	22 to 40 years as on 01.01.2018
Remuneration	Rs.13,200/- / Month	Rs.13,000/- / Month	Rs.13,560.00 / Month	Rs.17,720.00 / month
*N.B :- Candidates should have at least 50% marks in all requisite qualification as per HTC / Recr.-35/2013/ Part – I / 645 Date – 14.05.2015				

Type of post	Specialist M.O (G&O)	GDMO	Full Time M.O, NUHM	District Programme Coordinator, RNTCP	Quality Manager, Facility level
No. of post	1 (UR-1)	1 (UR-1)	1 (UR-1)	1 (UR-1)	1 (UR)
Qualification	MBBS & DGO / MD / MS (G&O) from recognized institution under MCI only	MBBS from recognized institution under MCI only	MBBS from recognized institution with one year compulsory internship. Registered under MCI only.	MBA/PG Diploma in Management / Health Administration from a recognized institute / university Preference will be given to those who have worked in the field of Development / Health at District / State level. Basic knowledge of computer	MBBS/Dental/AYUSH/Nursing /Life Science/Social Science graduate with masters in Hospital Administration / Health Management with one year experience in public Health/Hospital administration. Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Fluency in English, computer literacy, knowledge of government legislations and policies are essential. Candidate must have good communication skills both written and verbal
Experience	No prior experience required.			At least one year of experience	-
Age	Up to 65 years as on 01.01.2018	Up to 65 years as on 01.01.2018	Up to 63 years as on 01.01.2018	22 to 62 years as on 01.01.2018	22 to 40 years as on 01.01.2018 with relaxation for SC / ST / OBC candidates as Govt. norms
Remuneration	Rs.50,000.00 / Month	Rs.40,000.00 / Month	Rs.40,000.00 / Month	22,000.00 / Month	Rs.35,000/- / Month

* Age relaxation for SC / ST / OBC & other categories will be followed as per Govt. norms.

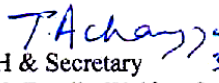
All the above mentioned posts are purely contractual in nature with initial period up to 31.03.2018. The selection will be done on the basis of existing guidelines of Department of Health & Family Welfare, Govt. of WB (i.e. - Academic Qualification &/or Written Test &/or Computer Test &/or Interview). The tenure of engagement may be renewed on the basis of satisfactory performance and approval of state authority.

The candidates may apply only in the FORMAT annexed herewith on A4 size plain paper. The following documents must be annexed with the application –

1. One Self Attested Photograph pasted on proper place of application format.
2. Self Attested photocopies of –
 - a. Admit of Madhyamik / Equivalent (as proof of Age)
 - b. Voter / ADHAAR Card (as proof of Address & Photo Identity)
 - c. **All necessary Marksheet of all educational qualification starting from Madhyamik/Equivalent.**
 - d. Experience Certificate (Offer/Joining Letter will not be treated as proof of experience) from appointing authority properly mentioning joining date, tenure and date of resignation/retirement (if applicable).
 - e. Computer Certificate. (Wherever applicable)
 - f. NOC of Employer wherever applicable.

Application should reach to **the office of the CMOH & Secretary, District Health & Family Welfare Samiti, Nandigram Health District, PIN – 721631** in a sealed envelope superscribing “**APPLICATION FOR THE POST OF _____**” on the said envelope **within 4 PM on or before 16th February, 2018** positively.

Detailed schedule of selection procedure will be published in the Notice Board of the Office of the CMOH, Nandigram Health District and also in the website in due time. Eligible candidates will be informed through web/sms/email. The candidates may have to produce original documents before the interview board.


CMOH & Secretary 31/1/18
District Health & Family Welfare Samiti
Nandigram Health

APPLICATION FORMAT

To,
The CMOH & Secretary,
District Health & Family Welfare Samiti,
Nandigram Health District

Paste recent
Passport size
photograph duly
signed across

APPLICATION FOR THE POST OF _____

Sir,

In response to your advertisement notice no. _____ Date _____ for the post of _____, I prefer myself as a candidate. Details of my

BIO-DATA is given below :

1. Name (IN BLOCK LETTERS) :
2. Father's Name :
3. Husband's Name (for married female) :
4. Date of Birth (DD/MM/YYYY) :
5. Sex :
6. Marital Status :
7. Caste / Category (Put Tick Mark) : GEN SC ST OBC-A OBC-B PH
8. Address (as mentioned in EPIC/ADHAAR) :
9. Mobile Number :
10. e-Mail ID :
11. Qualification Details :

Sl. No.	Qualification	Year of Passing	Board / University	Total Marks	Marks Obtained	Percentage
01	Madhyamik / Equivalent					
02	HS / Equivalent					
03	Graduation / Equivalent					
04	PG / Equivalent					
05	Others (give details)					

***For Madhyamik calculate marks obtained except additional marks. For HS calculate marks obtained as total of two compulsory languages and best three of rest subjects. For honours graduates calculate total marks & marks obtained only for Honours Subjects.**

12. Computer Knowledge details :

Sl. No.	Name of Institution	Year of Passing	Course Duration	Course Name & Modules Covered
01				
02				
03				

13. Experience Details :

Sl. No.	Details of employer (Organisation Name & Address)	Joining Date	Working Tenure (In complete Years)	Designation & JOB DESCRIPTION
01				
02				
03				
04				
05				

Declaration

I do hereby declare that particulars furnished above are all correct.

Place :

Date :

Signature of Applicant