

**DISTRICT HEALTH & FAMILY WELFARE SAMITI PURBA MEDINIPUR DISTRICT**  
**Registration No. S/IL/10904 of 2002-03**  
**Tamluk, Dist - Purba Medinipur , Pin - 721 636**  
**E-mail : dpmu.mdpe@gmail.com Tele. No. (03228) 270-437**

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Memo No. DH&FWS/MID(E)/ 2324 /2017-18

Dated: 28 / 02 /2018

**NOTICE INVITING E TENDER FOR CONSTRUCTION OF COMMON COLLECTION SITE AT  
BASULIA RH UNDER MAHISADAL BLOCK, PURBA MEDINIPUR BY THE CMOH & SECRETARY,  
DISTRICT HEALTH & FAMILY WELFARE SAMITI, PURBA MEDINIPUR**

(Through Pre-qualification)

(Submission of Bid through *NIC e tender portal*)

CMOH & Secretary, District Health & Family Welfare Samiti, PURBA MEDINIPUR invites bids through E-tenders in two bid systems (Technical and Financial Bid) for the construction work For details and downloading of tender, interested parties may please visit website: <https://wbtenders.gov.in> (Organization-Health & Family Welfare Department). For any further assistance, please visit o/o the CMOH, PURBA MEDINIPUR during schedule on & from 05/03/2018 to 19-03-2018.

**1. GENERAL INSTRUCTIONS:**

In the event of e-filing, intending bidder may download the tender documents free of cost from the website : <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the Health & Family Welfare Department's website [www.wbhealth.gov.in](http://www.wbhealth.gov.in) & necessary earnest money issued from any nationalized bank/scheduled bank in India payable at Tamluk drawn in favour of DISTRICT HEALTH & FAMILY WELFARE SAMITI, PURBA MEDINIPUR DISTRICT and also to be documented through e-filing.

**2. SUBMISSION OF BIDS:**

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the **Company personnel only (having Authorization from the company management)** in the website <http://wbtenders.gov.in>. All papers must be submitted in English language with Page Marking.

**3. Time Schedules for the e-tender**

THE TIME SCHEDULE FOR OBTAINING THE BID DOCUMENTS, PRE BID MEETINGS, REGISTRATION WITH THE TENDERING AUTHORITIES, THE SUBMISSION OF BIDS AND OTHER DOCUMENTS ETC. WILL BE AS PER THE LIST PROVIDED, AS GIVEN BELOW.

**Details of construction work follows as under : Please find the specification/schedule in the BOQ**

Work Sl. No.	Name of Work	Estimated Amount (Rs.)	Earnest Money	Period of Completion	Maintenance Period
1	Construction of Common Collection Site at Basulia RH under Mahisadal Block, Purba Medinipur.	6,27,326/-	Rs. 12,547/-	120 (One hundred and twenty) Days	12 (Twelve) Months

**SUBMISSION OF THE TENDERS** : The tender is to be submitted in a **Two Bid System**.

Technical Proposal : **“BID A”**: **Technical Documents:- STATUTORY COVER**, containing the following documents :

A	Demand Draft of <b>Rs. 12547.00 (INR)</b> in favour of DISTRICT HEALTH & FAMILY WELFARE SAMITI, PURBA MEDINIPUR DISTRICT as Earnest Money for the whole tender.
B	CHECK LIST in the prescribed format
C	Application in the prescribed format given in Form

**OTHER-STATUTORY** Containing the following documents:-

(a) **Company Specific Technical Documents:-**  
(SINGLE FILE MULTIPLE PAGE SCANNED)

Sl. No	Category	Sub Category	Sub Category Description
A	Certificates	A1. Certificates	PAN Card of the Bidder/Authorized Signatory (Digital Signatory Holder) GST registration / GSTIN
B.	COMPANY DETAILS	B1. COMPANY DETAILS 1	Trade Licence 2017-18 Enlistment from competent authority on Contractor ship, Registered Partnership Deed for such type of firm / co-operative society by laws / company registration certificate. Professional Tax Enrolment with paid challan 2017-18
		B2. COMPANY DETAILS 2	Bidder must apply the bid on the original letter head of the Bidder. Seal & Signature of the authorized signatory are mandatory.
C.	CREDENTIAL	C1: CREDENTIAL 1	3 lacs on single work along with work order and payment Certificate / Work done certificate from the competent authority.
	FINANCIAL INFORMATION	D1. FINANCIAL INFO 1	1. Income Tax Returns submitted for the FY 2015-16 & 2016-17.
			2. P/L & Balance sheet 2015-16 FY( Turn Over 15 Lacs ) audited by CA
			3. P/L & Balance sheet 2016-17 FY( Turn Over 15 Lacs ) audited by CA

1. **“BID B ”:FINANCIAL COVER : BOQ**

The folder as “Financial Bid” shall contain: Base Rate per PWD Schedule w.e.f. 01.12.2015.

## TERMS AND CONDITIONS OF THE TENDER

1. Minimum Eligibility Criteria:
  - a) Only those AGENCY (having Trade License for such type of business) who have experienced in such type of job of will be eligible.
  - b) The bidders shall have satisfactory completed as a **prime agency** during the last 5 years from the date of issue of this notice at least one work of similar nature under the authority of State/Central Govt., State/Central Govt. under taking, Statutory bodies constituted under the statute of the Central/ State Govt. and having a magnitude of Rs. 3,00,000/-. The completion certificate and detail communicational address of the client must be indicated in the credential certificate. (*Non-Statutory Documents*)
  - c) **Joint venture will not be allowed.**
  - d) Bidder will require to deposit Earnest Money in the form of Demand Draft at any Nationalised Bank in the favour of "DISTRICT HEALTH &FAMILY WELFARE SAMITI, PURBA MEDINIPUR DISTRICT" Payable at TAMLUK.[ **DD/Bankers cheque in original instrument should submit offline within specified date**]
  - e) 10 (Ten) % value of the work will be retained as security deposit which will be released after successful completion of the maintenance period of the project.
  - f) Agencies have to arrange land for direction of Plant & Machineries, storing of materials labour shed, Lab rotary etc. water and electricity at their own cost and responsibility.
  - g) Contractors shall have to comply with the provinces of A) the contract labour (regulation Abolition) Act. 1917 B) apprentice Act 1961 & C) Minimum wages Act.1948 of the notification there of or any laws relating thereto and the rules made and order issued there under form time to time.
2. Documents required for Technical Bids are mentioned in specimen Form of Technical Bid.
3. Rate (s) to be quoted against mentioned in Financial Bid (BOQ) Form
4. The successful tenderer(s) will have to deposit Security Money @5% of the total order value in the form of Pay Order / Bank Draft in favour of "District Health and Family Welfare Samiti, Purba Medinipur District" within 7 (Seven) days of acceptance of the offer.
5. Successful agency will fix a board as detail of the construction work before start the work till completion. The unsuccessful Tenderer (s) will receive their earnest money back in time .The earnest money will be refunded after the deposit of full amount of the Security Money for successful Tenderer(s).
6. The Earnest money will be forfeited if the tenderer(s) withdraw(s) the tender after opening of bids.
7. The Security deposit of the successful selected tenderer may be forfeited for failure to complete within specified time and/or, for unsatisfactory articles in quantity and quality.
8. Annexure I of NIT to be furnished in the Company's official letter pad with full address and contact no etc., otherwise it will be treated as cancelled.
9. Bidders will have to present original requisite documents in support of uploaded documents for verification, if asked for.
10. Validity of Tender will normally be 150 DAYS from the date of acceptance of tender.
11. The successful bidder will be bound to COMPLETE within specific dates, mention in the work order. The timely WORK DONE will be the essence of contact.
12. Interested bidders are requested to enquire regarding **SCHEDULE** or any others may be mailed to CMOH, PURBA MEDINIPUR through email to [cmohpurbamedinipur@gmail.com](mailto:cmohpurbamedinipur@gmail.com) within seven working days from the date of online publishing of the tender.
13. All terms and conditions as mentioned above will have to be accepted by the Tenderer(s).
14. Timelines for downloading and submission of E-Tender along with other datelines has been noted below.
15. Before submission of tender, the tenderer shall have to acquaint by actual visit to the site as regards prevailing conditions and tenderer submitting tender shall be deemed to have done so. He must acquaint himself with local conditions of labour, material, transport, electricity, water, Panchayat regulations etc.
16. It will be contractor's responsibility to keep the road open to all kind of traffic during the execution of work. No Claim what-so-ever will be entertained for idle labour, establishment cost of hire & labour charges of tools & plants etc. at any circumstances

**Date and Time schedule of Tender:**

Sl. No	Particulars	Date & Time
1	NIT & Other documents online	05/03/2018 at 10.00 am
2	Online documents download start date, Date of publishing	05/03/2018 at 10.00 am
3	Online document download end date	19/03/2018 at 5.00 pm
4	Online bid submission start date	05/03/2018 at 10.00 am
6	Online bid submission & documents download end date	19/03/2018 at 5.00 pm
7	Dates for submission of Earnest Money deposit in sealed cover at office of CMOH, PURBA MEDINIPUR offline	15/03/2018 at 10.00 am to 20/03/2018 at 5pm
8	Online bid opening date for Technical proposals	22/03/2018 at 11-00 am
9	Date of online uploading list for Technically qualified Bidders	To be notified later
10	Date of online opening of Financial Proposal	To be notified later

E- Tender should be addressed to the CMOH & Secretary, PURBA MEDINIPUR, Bidders may download tender enquiry documents from the website [www.wbhealth.gov.in](http://www.wbhealth.gov.in).

17. Any subsequent notice regarding this tender shall be uploaded in [www.wbtenders.gov.in](http://www.wbtenders.gov.in) website only.

In the event of any of the above mentioned dates being declared as a holiday for the CMOH, PURBA MEDINIPUR the tenders will be opened on the next working day at the appointed time or as desired by Tender selection Committee.

**18. Financial Bid are attached herewith (BOQ).**

19. The authority reserves the right to accept or reject any tender in part or in full even the entire tender process at any time prior to the award of contract without assigning any reasons thereof.

Sd/-

Chief Medical Officer of Health & Secretary  
District Health and Family Welfare Samiti  
Purba Medinipur

Annexure I  
APPLICATION FORMAT (Form-I) on Letterhead of the firm

**To**  
**THE CMOH & SECRETARY,**  
**DISTRICT HEALTH & FAMILY WELFARE SAMITI,**  
**PURBA MEDINIPUR**

**Sub: NIT FOR E-TENDER FOR CONSTRUCTION OF COMMON COLLECTION SITE AT BASULIA RH UNDER MAHISADAL BLOCK, PURBA MEDINIPUR. BY THE CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITI, PURBA MEDINIPUR**

**Ref: -**

**Dated :**

Having examined the pre-qualification & other documents published in the N.I.T, I /we hereby submit all the necessary information and relevant documents for evaluation :

1. That the application is made by me / us on behalf of.....  
In the capacity.....by me OR duly authorized to submit the offer.

2. That I/We accept the terms and conditions as laid down in the NIT mentioned above and submitted with rubber stamp & signed as uploaded and declare that I/we shall abide by it throughout the tender period.

3. I am/We are offering rate(s) for the following item /items with manufacturing capacity and assured supply to the CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITI, PURBA MEDINIPUR

4. In the event of being selected, I will make the complete within the stipulated period excepting the condition which is beyond our control.

5. We understand that:

(a) Tender Selection Committee/ CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITI, PURBA MEDINIPUR can amend the scope & value of the contract bid under this project.

(b) Tender Selection Committee/ CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITI, PURBA MEDINIPUR reserves the right to reject any application without assigning any reason.

Date :

**Signature of applicant including title  
and capacity in which application is made.**

**Mobile :**

# CHECK LIST

## SECTION-B

### FORM-IV

#### PRE-QUALIFICATION APPLICATION

(IN A LETTER HEAD OF THE AGENCY, OTHERWISE IT WILL BE TREATED AS CANCELLED)

[ All points are to be filled up; no places are to be kept vacant. For statutory clearances/registrations not applicable, mention NOT APPLICABLE / "NA" instead of keeping blank.]

1. Name of the work	
2. Tender Notice No	
3. On line document download ended	
4. Name of the institution tendered for	<b>CMOH &amp; SECRETARY, DH&amp;FWS, PURBA MEDINIPUR</b>
5. DD No. for Earnest Money with Date and drawn at	
6. Are you experienced (Y/N)	
7. Name of the bidder in block letter as DSC	
8. Full address	
	E-Mail
	Telephone No/ Mobile No
Godown Address IF ANY	
9. Legal entity of the bidder whether Firm/ Society/ Company/ other entity	PROPRIETORSHIP/REGD. PATNERSHIP/ PVT. LTD/LTD. OR OTHER (PLEASE WRITE APPROPRIATE CAPACITY)
10. Trade Licence issuing  Authority with whom registered	
11. TL License No.....	valid upto
12. P.Tax enrolment No.	paid upto
13. Name & address of the banker of  the bidders	

14. a) PAN No./TAN No.		
b) GSTN / PROVISIONAL GSTIN ID		
15. Experience in such type of construction	Yes	No
16. Black Listed by any Govt. Authority / Govt. undertaking at any time. If yes, provide details	Yes	No
17. Has the firm or principal employees convicted in or have pending in any court any vigilance matter. If yes, provide details.	Yes	No
18. Any litigation against the Firm or its proprietors or its principals? If yes, provide details	Yes	No
19. Any other relevant information wish to submit		
I have gone through the eligibility criteria for participating in the tender and certify that all the conditions have been fulfilled.		
I have read the General & Special Terms & Conditions, including the penal provision, as given in the tender documents as per tender notice quoted above. I have accepted them and agree to abide them. I have also do agree to abide by agreement as imposed by the CMOH, PURBA MEDINIPUR if declared successful in my bid.		

Contractor has to execute the work on strict supervision of the C.M.O.H. Office, Purba Medinipur / Engineers / Authorities. Decision of authority will be final & binding on contractor in case of any dispute.

Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed, false and fabricated and in case of information found incorrect later on, I the under signatory will be personally responsible for the same.

Date:

Full Signature of the bidder/ Authorised person & Seal

**SECTION-B**  
**FORM-II**  
**STRUCTURE AND ORGANISATION**

- A.1. Name of applicant :
- A.2. Office Address :  
Telephone No. and Cell Phone No. :  
  
Fax No. IF ANY :  
E mail :
- A.3. Details of Bank Accounts
- (i) Name of Bank :
- (ii) Name of Branch and Address with Phone No.:
- (iii) Account No.
- (iv) MICR No.
- (v) IFSC Code :
- A.4. Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-date. :

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Note : Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

**SECTION-B**  
**FORM-III**

**CONTRACTOR'S EQUIPMENT**

**MINIMUM PLANT AND EQUIPMENT TO BE DEPLOYED BY THE CONTRACTOR**

Whereas it is entirely the responsibility of the Contractor to deploy sufficient plant and mechanical equipment to ensure compliance with his obligations under the Contract, the following list is an indicative list of the minimum essential basic holding of plant and mechanical equipment which the tenderer must own/arranged through lease deed.

Sl. No.	TYPE OF EQUIPMENT	CAPACITY	NUMBER REQUIRED
1.	Concrete Mixer Machine.	Any	1 No.

**Signature of applicant including title**  
and capacity in which application is made.



**SECTION – B (Should be uploaded in the company’s letterhead positively)**

**FORM – IV  
EXPERIENCE PROFILE**

**Name of the Firm :**

**Address :**

**LIST OF PROJECTS COMPLETED THAT ARE SIMILAR IN NATURE TO THE WORKS HAVING  
MINIMUM 4 LAKH OF THE PROJECT COST EXECUTED DURING THE LAST FIVE YEARS.**

<i>Name of Employer</i>	<i>Name Location and nature of work</i>	<i>Name of Consulting Engineer Responsible of supervision</i>	<i>Contract price in Indian Rs.</i>	<i>Percentage of Participation of company</i>	<i>Original Date of start of work</i>	<i>Original Date of completion of work</i>	<i>Actual Date of starting the work</i>	<i>Actual Date of completion of work</i>	<i>Reasons for delay in completion (in any)</i>

Note : a) Certificate from the Employers to be attached b) Non-disclosure of any information in the Schedule will result in disqualification of the firm.

**Signature of applicant including title**  
And capacity in which application is made