

# DISTRICT HEALTH & FAMILY WELFARE SAMITI PURBA MEDINIPUR DISTRICT

Registration No- S/IL/10904 of 2002-03.

Tamralipta, Dist- Purba Medinipur. Pin-721636.

E mail: purbamedinipurcmoh@gmail.com/qapmdt@gmail.com

Memo No.DH&FWS/MID-E/ 2810 /18-19

Date: 16/11/18

## NOTICE INVITING TENDER

Sealed tenders are hereby invited by the undersigned from bonafide agencies for supply of Computer, UPS, Printer and Scanner machine as mentioned in the notice.

1. The Tenderer will submit the Tender along with application in Original letter head with full signature & Seal of the firm in a sealed envelope containing - 1) The technical bid (in sealed envelope) and 2) The financial bid (in sealed envelope).
2. Technical bid shall consists of - **application in original letter head**, self-attested photo copy of **valid Trade License inscribing business type for 2018-19**, IT return for last two years (A.Y 2018-19 & 2017-18), valid GSTIN, PAN Card, Audited Balance Sheet for the F.Y 2017-18 and 2016-17, EMD amounting to Rs 9,520/- (2% of Tender Value of Rs 4,76,000/- approximated), Credential certificates from Govt Organisation on similar type of work .  
*[The intending bidder should produce credential of similar nature of a completed single work having minimum value of 40% (Forty per cent ) of the estimated amount put to tender during 3 ( Three) years prior to the date of the issue of this Tender notice.*

**OR**

*The intending bidder should produce credentials of 2 (Two) similar nature of completed works, each having a minimum value of 30 % (Thirty percent) of the estimated amount put to tender during 3 (Three) years prior to the date of issue of this Tender]*

The period of three years as mentioned above means service rendered after April, 2015.

3. The bidder shall quote the price in the financial bid in their letter head. Rate should be quoted, both in figure and in words.
4. The duly filled up tender documents will be dropped in drop box in the office of the undersigned from 19-11-2018 to 29-11-2018 till 2 P.M. and technical bid will be opened on 29-11-2018 at 3:00 P.M. Financial bid will be opened for those bidder who will be treated as technically valid bidder. The Tender Documents received after scheduled time will be summarily being rejected without assigning any reason thereof.
5. No applications should be received after the schedule date and time. Incomplete tender will be rejected summarily.
6. Earnest money of Rs. 9,520/- (Rupees Nine thousand five hundred twenty only) in form of Demand Draft of any Nationalized Bank in favour of "District Health and Family Welfare Samiti Purba Medinipur District". Payable at Tamluk, will have to be deposited with tender documents. The earnest money of bidder will be converted into security money after acceptance of the tender. Security deposit will be 10% (8% to be deducted from bill & remaining 2% converted from EMD). No interest should be given on the earnest money & security deposit money. The EMD of unsuccessful bidder will be returned back after completion of tender process.
7. The offered rate should be inclusive of all charges including taxes as applicable.
8. The successful bidder shall have to supply computer, ups, printer and scanner machine within seven days from the date of issuing the work order / date mentioned in work-order and on failing that earnest money may be forfeited and this work order will be treated as cancelled.
9. Acceptance of lowest tender is not obligatory & the undersigned reserves the right to accept or to reject the tenders without assigning any reason.
10. The notice will be displayed in the notice board in case of any change of terms and condition including schedule. No advertisement will be published in this regard.
11. Partnership deed required if any.
12. Each item for which Tender is submitted should be clearly mentioned. The earnest money deposited will be forfeited in case of:
  - i. The Vender withdraws tender after opening or acceptance.
  - ii. The selected Vender fails to accept order, refuses to supply either wholly or partly.
  - iii. The selected Vender fails to supply within the date stipulated in the work order.

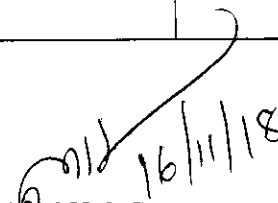
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13. The undersigned reserves the right to forfeit the Earnest money and security deposit in the event of any short of breach of contract.

14. Tax shall be deducted as per existing Government laws.

15. The tender should be valid upto 30<sup>th</sup> November 2019.

Sl. No.	Name of the Item	Details Specification	Rate per unit. (Including all tax & other charges in Rs.)
1	Computer	<b>Commercial Desktop</b> Computer [ Intel Core i3(7 <sup>th</sup> Generation Processor), RAM 4 GB, 1 TB HDD, DVD RW, USB Kdd+Mse, 21.5" TFT LCD, Free DOS/Windows 10, 64Bit, <u>OEM Packaging</u> ] <b>Warranty period: 3 Years.</b>	
2	UPS	1000VA Line Interactive Stepped Sinewave UPS, <u>OEM Packaging</u> <b>Warranty period: Minimum 1 Years.</b>	
3	Printer	Laserjet Printer A4 (234 MHz processor, 2 MB memory, 14 ppm, 5000 pages per month, <u>OEM Packaging</u> <b>Warranty period: Minimum 1 Years.</b>	
4	Scanner	Flatbed A4 Scanner (CIS Sensor, RGB LED, 48 bit Color/16 bit Grayscale, USB Powerd, <u>OEM Packaging</u> <b>Warranty period: Minimum 1 Years.</b>	

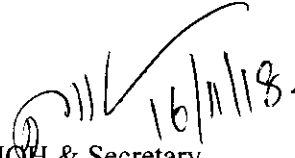
  
CMOH & Secretary  
District Health & Family Welfare Samiti  
Purba Medinipur.

Memo. No. DH&FWS/MID-E/2810/2018-19

Date: 16.11.2018

*Copy forwarded for information with request to display in their office notice board to :-*

1. The Sabhadhipati, PurbaMedinipur ZillaParisad.
2. The District Magistrate, Purba Medinipur
3. The Dy. CMOH-I, Purba Medinipur
4. The AO & Treasurer, DH&FWS Purba Medinipur.
5. The DIO, NIC, Purba Medinipur is hereby requested to publish this notice into the district website from 19-11-2018 to 29.11.2018.
6. Notice Board of Office of the CMOH, Purba Medinipur.

  
CMOH & Secretary  
District Health & Family Welfare Samiti  
Purba Medinipur.