

DISTRICT HEALTH & FAMILY WELFARE SAMITI, PURBA MEDINIPUR

Registration No.-S/IL/10904 of 2002-2003

Tamralipta, PurbaMedinipur, PIN-721636.

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Memo No: DH&FWS/MID-E/ 3701 /2018-19

Dated Tamralipta the. 20. 02 .2019

NOTICE INVITING 3rd Call E-TENDER FOR Procurement/purchase OF "RNTCP CONSUMABLES" FOR HEALTH PROGRAMMES BY THE CMOH & SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITY, PURBA MEDINIPUR

(Through Pre-qualification)

(Submission of Bid through *NIC e tender portal*)

The Chief Medical Officer of Health, PurbaMedinipur invites bids from competent, experienced and bona fide agencies / firms for supply of "RNTCP CONSUMABLES" through E-tenders in two bid systems (Technical and Financial Bid). For details and downloading of tender, interested parties may please visit website <https://wbtenders.gov.in> or www.wbhealth.gov.in For any further assistance, please visit o/o the CMOH, PurbaMedinipur during schedule on & from 20-02-2019.

1. GENERAL INSTRUCTIONS:

In the event of e-filing, intending bidder may download the tender documents free of cost from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

2. SUBMISSION OF BIDS:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the Company personnel only (having Authorization from the company management) in the website <https://wbtenders.gov.in>. All papers must be submitted in English language.

3. TWO BID SYSTEM:

The e-tender shall be evaluated under the two-bid system i.e. through evaluation of technical and financial bids uploaded by the bidder online on the e-tender websites of <https://wbtenders.gov.in>.

The Tender Committee has reserves the right of cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof.

4. Time Schedules for the e-tender

Sl. No	Particulars	Date & Time
1	Publishing of NIT & Other documents online	21.02.2019 at 10.00 AM
2	Online documents download start date	21.02.2019 at 10:00 AM
3	Online document download end date	08.03.2019 at 05:00 PM
4	Online bid submission start date	21.02.2019 at 10:00 AM
5	Online bid submission last date	08.03.2019 at 05:00 PM
6	Dates for submission of Earnest Money Deposit in sealed cover under signature of bidder.(Offline)	21.02.2019 to 08.03.2019 during 11:00 AM to 5.00 PM within office day only
7	Online bid opening date for Technical proposals	11.03.2019 at 11AM
8	Date of online uploading list for Technically qualified Bidders	To be notified later
9	Date of online opening of Financial Proposal	To be notified later

5. SUBMISSION OF THE TENDERS:

Bids are to be submitted online to the website <https://wbtenders.gov.in> in two folders before the prescribed date and time using Digital Signature Certificate (DSC). The documents will get encrypted (transformed into non readable formats) on uploading. The two folders are:

- 1) Technical Bid: containing Statutory Cover and Non-statutory cover
- 2) Financial Bid: containing Bill of Quantity

6. Technical Bid (SINGLE FILE MULTIPLE PAGE SCANNED)

6.1. Statutory Cover shall contain the following documents:

A) Tender Documents:

- i) Notice Inviting Tender
- ii) Application to participate in e-tender as per prescribed format (Annexure-II)
- iii) Check List in the prescribed format (Annexure-III)

B) Scanned copy of EMD or documents in support of exemption/relaxation claimed for EMD

6.2. NON-STATUTORY/ MY DOCUMENTS, Containing the following documents:-

Sl. No.	Category	Sub Category	Sub Category Description
A	Certificates	A1. Certificates	PAN Card of the Bidder
			Professional Tax Registration& paid challan 2018-19
			GST Registration along with copy of last return filed.
B	COMPANY DETAILS	B1. COMPANY DETAILS 1	Trade Licence (2017-18 & 2018-19) Major work order of last two years in Govt./ semi Govt. /Reputed Private sector Laboratory
C	CREDENTIAL	C1: CREDENTIAL	Credential certificate of similar type of work/supply from Govt. Organization along with order copy.
D	Financial Information	D1: Payment Certificate	Audited Profit & Loss accounts(FY -2016-17 & 17-18), Audited Balance Sheets(FY -2016-17 & 17-18)& IT Return/acknowledgement for last 2 year(AY -2017-18& 18-19).

Please note,

- A. The documents are to be submitted in the same sequence, mentioned above.
- B. No extra documents are to be uploaded. Bidders are also requested to check the quality of the scanned documents before uploading. Any document or its part, found illegible will be treated as blank document & will not be reckoned as valid document.

7. Financial Bid: Bill of Quantity

The financial bid (cover) or prices quoted should be uploaded online through the Bill of Quantity (BOQ). The bidder shall quote the price online in the space marked for quoting prices in the BOQ. Only downloaded copies of the BOQ are to be uploaded, virus scanned and digitally signed by the bidder. The bidders should quote the rate exclusive of GST / CST, Excise Duty and Cess (wherever applicable) & Service Tax (wherever applicable).

8. Evaluation of the tenders

During the tender evaluation process, Technical Bid will be opened first and Financial Bid will be opened subsequently. Those bidders who have qualified in respect of the essential & other requirements in Technical Bid will be identified and their Financial Bid will be opened. The Financial Bid of those tenderer failing to meet the Technical & Other requirements of participating in the tender will not be opened and be rejected. The tenderer offering the item found suitable and as being as per the tender specification will only be selected on the basis of physical verification. Final selection of the lowest bidders in respect of Financial Bid is subject to further verification. In case it is found that 2 or more bidders have quoted same rate and that happens to be lowest, then lowest bidder will be decided by draw of lots. THE DECISION OF TENDER SELECTION COMMITTEE WILL BE FINAL AND BINDING IN THIS MATTER.

TERMS AND CONDITIONS OF THE TENDER

1. Minimum Eligibility Criteria:
 - a) Only those agencies (having Trade License for such type of business) who have experience in such type or allied types of work of at least TWO YEARS will be eligible.
 - b) Bidder should submit turnover in the form of Profit & Loss a/c & balance sheet of last two Financial Year (2016-17 & 2017-18 FY).
 - c) Bidder will require to deposit Rs. 40,000/- (Rupees Forty thousand) only as Earnest Money in the form of Demand Draft at any Nationalized Bank in the favour of "DISTRICT HEALTH & FAMILY WELFARE SAMITY, PURBA MEDINIPUR" Payable at TAMLUK. EMD exemption is allowed those having SSI (MSME) Part II or NSIC certificate. [Self attested Photocopy of such instrument should submit offline within specified date FOR exempted bidder]
 - d) The intending bidder should produce **credential certificates** of similar nature of a **completed single work** having order value of **Rs. 4,00,000/- (Rupees Four lakhs only)** during 3 (Three) years prior to the date of the issue of this Tender notice .
 - a. OR
 - b. The intending bidder should produce credentials of **2 (Two) similar nature of completed works**, each having a order value of **Rs. 3,00,000/- (Rupees Three lakhs only)** during 3 (Three) years prior to the date of issue of this Tender
 - c. **[Credential Certificate(s) along with order copy Should be uploaded.]**
 - d. The period of three years as mentioned above means service rendered after April, 2015.
 - e) Only those Agencies who have execute such type of supply of thereof turn over Minimum 20 Lakhs each year i.e. FY 2016-17 & FY 2017-18. [Audited Balance Sheets & Profit and Loss statements of such years should be uploaded]
2. Rate (s) to be quoted against each specified item as mentioned in Financial Bid (BOQ) Form.

3. The successful tenderer(s) will have to deposit Security Money @5% of the total order value in the form of Pay Order /Bank Draft in favour of "District Health and Family Welfare Samity, PURBA MEDINIPUR " within 7 (Seven) days of acceptance of the offer.
4. The unsuccessful Tenderer (s) will receive their earnest money back in due time. The earnest money will be refunded after the deposit of full amount of the Security Money for successful Tenderer(s).
5. The Earnest money will be forfeited if the tenderer(s) withdraw(s) the tender after opening of bids.
6. The Security deposit of the successful selected tenderer may be forfeited for failure to supply within specified time and/or, for supplying unsatisfactory articles in quantity and quality.
7. Bidders will have to present original requisite documents in support of uploaded documents for verification, if asked for.
8. Downloaded Tender (technical) will be verified by the tender committee as per specified date.
9. Validity of Tender will normally be 2(Two) years from the date of acceptance of tender. This may be further extended up to one year. The procurement will be made in phased manner or at a time subject to requirement during validity period. Quantity will be as per requirement. Requirement/ Quantity may be zero/nil for any item or items during the validity period.
10. The successful bidder will be bound to provide services/supply the item(s) within specific dates, mention in the procurement order.
11. Interested bidders are requested to note about brand of the consumable & insert rate not exceeding MRP as printed.
12. E- Tender application to be addressed to Chief Medical Officer of Health, PurbaMedinipur, Bidders may download tender enquiry documents from the website www.wbtenders.gov.in or www.wbhealth.gov.in. Interested bidder may contact for any other information through e-mail before pre-bid meeting for any query regarding tender at cmohpurbamedinipur@gmail.com
13. Any subsequent notice regarding this tender shall be uploaded in above website(s) only. In the event of any of the above mentioned dates being declared as a holiday for the CMOH, PURBA MEDINIPUR the tenders will be opened on the next working day at the appointed time or at any date & time as desired by the tender-selection committee.
14. If any bidder is found to be guilty of producing fabricated / false documents and /or under took an unfair means will be liable to punitive actions as decided by the Tender Committee /or, any appropriate authority.

15. In case it is found that two or more bidders have quoted same price, the lowest bidder will be decided by draw of lots.
16. Financial Bid is attached herewith (BOQ).
17. The authority reserves the right to accept or reject any tender in part or in full even the entire tender process at any time prior to the award of contract without assigning any reasons thereof.
18. Any co-operative without having proper permission (from Competent Authority for such job) of concerned business will not be entitled to get any rate preference.
19. All terms and conditions as mentioned above will have to be accepted by the Tenderer(s).

Annexure I:

Memo No: DH&FWS/MID-E/ 3701 /2018-19

Dated Tamralipta the. 20. 02 .2019

Specification: "RNTCP CONSUMABLES"

Sl. No	Description of Items	Accounting Units
1	Plastic disposable sputum containers(60 ml capacity) (water tight, screw-top ,translucent (soft ,opalescent ,polyethylene of thin plastic (burning easily) and appropriate size (at last 4 cm dia)	Rate per 1000 (Sample should be given during opening of tender)
2	Diamond marker pencil for marking on the slides for microscopes.	Rate per piece
3	Forceps Slide holding Forceps (Stainless Steel) 15 cm	Rate per piece
4	Tissue paper rolls (Size= length 21mtr. X breadth 10 cm.) (Non dotted)	Rate per roll
5	Foot Operated Paddle Bucket Plastic with cover (12 litres Capacity) Good Quality	Rate per piece
6	Measuring cylinder 1000 ml capacity (Glass).	Rate per piece
7	Measuring cylinder500 ml capacity (Glass).	Rate per piece
8	Measuring cylinder100 ml capacity (glass).	Rate per piece
9	Filter paper no. 1.11 cm. dia. Containing 100 leaves per box.	Rate per box
10	Filter paper Whatman no. 1.15 cm. dia. Containing 100 leaves per box.	Rate per box
11	Stickers Adhesive labels (Small Size) for sputum containers	Rate per thousand
12	Water bath with Thermometer with digital temp. metar, 5 liter for the preparation of CarbolFucshin.	Rate per piece
13	Lens Tissue paper100 page Pack.	Rate per pack
14	Tray plastic (Big) 24" X12", good quality.	Rate per piece
15	Spirit Lamp aluminium , 50ml. Agarwal Crockery & Scientific Stores	Rate per piece
16	Drop bottles Plastic 100 ml capacity.	Rate per piece
17	Storage for stock bottle (Plastic) White bottles 2 ltrs. Capacity.	Rate per piece
18	Balance with cover box (Digital & Electrical) can measure 10 mg accuracy to 200 gm capacity.	Rate per piece
19	Plastic loop stick (8") Bundle of 100 pcs.	Rate per bundle.
20	Slide box (50 Capacity) Plastic.	Rate per piece
21	Slide box (100 Capacity) Plastic.	Rate per piece
22	Glass Rod, 6-8 mm dia X 20" length.	Rate per piece
23	Thermocol Box Size: Outside-255mm(L)x215mm(w)x215mm(H) Size: Intside-200mm (L) x165mm (w) x155mm (H) Weight-155 gms.	Rate per box
24	Silica gel Big (25 gm.)	Rate per pack
25	Silica gel Blue Small (04 gm.)	Rate per pack
26	Big non-Absorbent cotton rolls Good Quality.	Rate per roll
27	Para film(2" wide) 250 ft.	Rate per roll
28	Biohazard Labels 4" x 2.875".	Rate per piece
29	Thin transparent plastic pkt.(8"x6")	Rate per Kg.
30	Thin black permanent marker pen.	Rate per piece
31	Zip lock transparent plastic pkt.6"x8".	Rate per 1000 piece
32	Zip lock transparent plastic pkt.10"x14".	Rate per 1000 piece
33	Aluminium Vessel 5.5 ltr. Capacity, 3mm gadged.	Rate per piece
34	PVC Tape(2.5 inches)	Rate per Unit
35	Rubber band Nylon.	Rate per pkt.
36	Gel Pack 250 Gram.	Rate per piece

Sl. No	Description of Items	Accounting Units
37	Gel Pack 500 Gram.	Rate per piece
38	Fire extinguisher 4 Kg.	Rate per piece
39	Falcon Tube 50 ml measuring (Sterilisation Certificate must be given).	Rate per (25 pcs.) Pkt.
40	Face Mask N-95 with exhalation valve.	Rate per piece
41	PH Paper PH(1-14), Round Shaped & Good Quality.	Rate per pack
42	Falcon Tube Stand 16 Tube holding capacity (Sterilised Certificate must be Submitted).	Rate per piece
43	Slide Rack Wooden, Size 18 inch x 2.5 inch	Rate per piece
44	Slide Rack Aluminium, Size 12 inch x 5 inch	Rate per piece
45	Basic Fuchsin Powder (25 gms Vial.) Dye content: Should be available on the container. Approximately 85% - 88% (to calculate the required amount of Basic Fuchsin, divide the actual amount by dye content. For example: Dye content = 85%, actual amount = 10 gms, amount = $10/0.85 = 11.76$ gms.) (MSDS & Purity factor must be supplied). (Specification: Absorption maxima specific extinction (E1%/1CM, ^ max 0.0003%, ethanol 50%) loss on drying (110°C))	(25 gms Vial.)
46	Carbolic Acid (Phenol Crystal) (500 gms. Bottle) Purity: 99.5%.	(500 gms. Bottle)
47	Methylene Blue Powder: (25 gms vial), Dye content: Should be available on the container. Approximately 82% (to calculate the required amount of Methyl blue, divide the actual amount by dye content. For example: Dye content = 82%, actual amount = 1 gms, required amount = $1/0.82 = 1.22$ gms.) (MSDS & Purity factor must be supplied).	(25 gms vial) Rate per
48	Sulphuric Acid (H ₂ SO ₄) Glass Bottle 500ml/bottle.	500 ml/Bottle
49	Helogen Bulb for Binocular microscope, 20 Wt. 6 Volt	Rate per piece
50	Glass Flask (5000 ml)	Rate per 5000 ml

Sd/-
Chief Medical Officer of Health & Secretary,
District Health & F W Samity
Purba Medinipur

APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full address and contact no etc.)

To
THE SECRETARY, DH&FWS & CMOH,
PurbaMedinipur

Sub: NIT for E-Tender for Supply of "RNTCP CONSUMABLES"

Ref: Ref No. DH&FWS/MID-E/ /2018-19

Dated: __ / __ /2019

Sir,

Having examined the pre-qualification & other documents published in the N.I.T, I /we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of
 In the capacity.....duly
 authorized to submit the offer.
2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.
3. We are offering rate for the following item /items and assured supply to the CMOH, PurbaMedinipur.
4. In the event of being selected, I will make the supply within the stipulated period excepting the condition which is beyond our control.
5. We understand that:
 - (a) Tender Selection Committee/ CMOH, PurbaMedinipur can amend the scope & value of the contract bid under this project.
 - (b) Acceptance of lowest tender is not obligatory& theTender Selection Committee/ CMOH, PurbaMedinipur serves the right to reject any application without assigning any reason.

Date:

**Signature of applicant including title and
 capacity in which application is made.**

Contact no:Tele :

Mobile :

CHECK LIST

[All points are to be filled up; no places are to be kept vacant. For statutory clearances/registrations not applicable, mention NOT APPLICABLE instead of keeping blank.]

1.Name of the work	RNTCP CONSUMABLES
2.Tender Notice No	Ref No. DH&FWS/MID-E/ /2018-19 Dated: __ / __ /2019
3.On line document download/submission ended	before specified date
4.Name of the institution tendered for	CHIEF MEDICAL OFFICER OF HEALTH, PurbaMedinipur
5.DD No. for Earnest Money with Date and drawn at	
6.Are you exempted from EMD (Y/N)	
7.Name of the bidder	
8.Full address	
	E-Mail:
	Telephone No.:
	Mobile No.:
9.Address of Workshop if any	
10.Legal entity of the bidder whether Firm/ Society/ Company/ other entity	
11.Trade License No. Authority with whom registered	
12.Any other(S)License No..... for the purpose of.....	.

13.Name & address of the banker of the bidders	
14.a) PAN No. b) GST No.	
15. Professional Tax Registration& paid challan 2018-19	Yes No
16. Audited Balance Sheets (FY -2016-17 & 17-18)	Yes No
17. Audited Profit & Loss accounts(FY - 2016-17 & 17-18).	Yes No
18. IT Return/acknowledgement for last 2 Years (AY -2017-18 & 18-19).	Yes No
19.2 years of Experience in supplying articles	Yes No
20. Credential Certificates along with order copy	Yes No
21.Black Listed by any Govt. Authority / Govt. undertaking at any time. If yes, provide details	Yes No
22.Has the firm or principal employees convicted in or have pending in any court any vigilance matter. If yes, provide details.	Yes No
23. Any litigation against the Firm or its proprietors or its principals? If yes, provide details	Yes No
14. Any other relevant information wish to submit	
I have gone through the eligibility criteria for participating in the tender and certify that all the conditions have been fulfilled.	
I have read the General & Special Terms & Conditions, including the penal provision, as given in the tender documents as per tender notice quoted above. I have accepted them and agree to abide them. I have also read the Memorandum of agreement and do agree to abide by it if declared successful in my bid with up dated uploaded addendum / corrigendum.	

Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed, false and fabricated and in case of information found incorrect later on, I the under signatory will be personally responsible for the same.

Date:

Full Signature of the bidder/ Authorised person & Seal