

GOVERNMENT OF WEST BENGAL
OFFICE OF THE EXECUTIVE ENGINEER (AM)
TAMLUK (AM) DIVISION
DHARINDA, TAMLUK, PURBA MIDNAPUR-721636

**NOTICE INVITING e-TENDER by The Executive Engineer (A-M), Tamluk (A-M) Division
Tender Reference No:- WBWRDDTAM_eNIT2_2ndCall1819(SI 2)**

Separate e-tenders are invited by the Executive Engineer (AM) Tamluk (A-M) Division, on behalf of the Governor of West Bengal from bona fide eligible and resourceful contractors having sufficient credential and financial capability for each of the following works.

SI	Name of work	Estimated amount(Rs)	Earnest Money Deposit(Rs)	Cost of Tender Doc(Rs)	Period of completion	Eligibility
1	Deleted	Deleted	Deleted	Participation in eTender cost free. If selected to purchase WBF 2911 along with tender doc @ Rs 755/set for sl 2	Deleted	As per clause 5 below
2	Works of Wiring etc at Taladiha-II, Taladiha-III, Gokulpur-II & Kunjaberia Major RLI scheme at Patashpur-I block, Purba Midnapur	352550.00	7051.00		45 days	

1. In the event of e-Filling intending bidder may download the tender documents from the website: <http://wbttenders.gov.in> directly with the help of Digital Signature Certificate.

2. Deleted

3. Technical Bid and Financial Bid both will be submitted online concurrently duly digitally signed in the Website <https://wbttenders.gov.in> as per time schedule stated herein under.

4. The financial offer of the prospective tenderer will be considered only if the tender qualifies in the **Technical Bid**. In case of any dispute over any clause/terms/conditions of the tender the decision of the Superintending Engineer (AM) Midnapur (AM) Circle will be final and binding on all concerned and no challenge against such decision will be entertained. The list of qualified tenderers will be displayed in the website.

5. Eligibility criteria for participation in tender :-

i). The prospective bidders shall have satisfactorily completed the works (completion certificate) as a prime agency in any year during the last 5 (five) years prior to the date of issue of this Notice at least one single work of similar nature of pump house / pipe line / wiring (as applicable) of minor irrigation scheme under the authority of State/ Central Govt., State/Central Govt. undertaking/ Statutory Bodies constituted under the statute of the Central/ State Government and having a magnitude of 30% of the estimated amount put to Tender.(Non Statutory Documents).

ii). Valid Pan Card, Professional Tax receipt Challan for the current year, 'ITR' for the latest year, Trade License, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act 2017, prequalification application, Electrical Licence / engagement letter of Licence holder electrical supervisor to be accompanied with

the Technical Bid document. Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act 2017.

iii). Registered Unemployed Engineers'Co-operative Societies/ Unemployed Labour Co-Op.Societies are required to furnish valid Bye Laws, Current Audit Report, Valid clearance Certificate from A.R.C.S. for the current financial year along with other relevant supporting papers.(Non Statutory Documents)

iv). A prospective bidder shall be allowed to participate in the particular job either in the capacity of individual or as a partner of a firm or Joint Venture (JV). (Non Statutory Documents).

v).The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum (Non Statutory Documents).

6.Issuance of work order as well as Payment will depend on site clearance, availability of materials and availability of fund and no claim whatsoever will be entertained for delay issuance of work order as well as payment. If any, intending tenderers may consider these criteria while quoting their rates.

7. Constructional Labour Welfare Cess @ 1 (One) % of cost of construction will be deducted from every bill of the selected agency. GST, IT,Royalty & all other Statutory levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes &cess stated above.

8. The bidders shall quote their rate (**Percentage Excess(+)** /**Less(-)** / **at par**) accordingly considering that no escalation and/ or price adjustment will be allowed by the Department there under any circumstances.

9. Bids shall remain valid for a period not less than 90 days (ninety days) from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

10. **Date & Time Schedule** :

Sl.No.	Particulars	Date & Time
1.	Documents download/ sell start date (on line)	29.08.2018 (10.00AM)
2.	Bid submission start date (On line)	29.08.2018 (10.00 AM)
3.	Bid Submission closing (On line)	07.09.2018 (6.00 PM)
4.	Bid opening date for Technical proposals (On line)	10.09.2018 (10.00 AM)
5.	Location of Bid opening	Office of the Executive Engineer (AM) Tamluk(AM) Division.

11. There shall be no provision of Arbitration. Hence Cl. 25 of 2911 (ii) is modified vide notification no. 8182-F(Y dt. 26.09.12 of Secretary to the Govt. of West Bengal.

12. **Tender fees and Earnest Money Deposit (EMD)**

i) **Tender Fees**:-Entire set of e- tender documents are made available free of cost through the state Government e-tender portal having URI <http://wbtenders.gov.in> and also documents are available free of cost in the office of Tender Inviting Authority.

ii. Earnest Money Deposit (EMD):

Intending bidders will have to make payment of earnest money (EMD) on-line, should beforehand read the instructions carefully, particularly in the challan generated by the system of e-tender/e-procurement, if opted for EMD payment through RTGS/NEFT

A. Login by bidder:

a. A bidder desirous of taking part in a e-tender invited by a State Government shall login to the e-Procurement portal of the Government of West Bengal using his/her login ID and password using valid DSC.

b. He/she will select the e-tender to bid and initiate payment of pre-defined EMD for that e-tender by selecting from either of the following payments modes:

i. Net-Banking (any of the banks listed in the ICICI Bank Payment Gateway) in case of payment through ICICI Bank Payment Gateway;

ii. RTGS/NEFT in case of off-line payment through bank accounts in any Bank approved by RBI in India.

B. EMD payment procedure:

a. Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:

i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he/she will select the Bank through which he/she wants to do the EMD on-line transaction.

ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

iii. Bidder will receive a confirmation message regarding success/failure of the transaction.

iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N Mukherjee Road, Kolkata for collection of EMD against unique codes for identification of the tendering authority.

v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

b. Payment through RTGS/NEFT:

i. On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his/her own Bank account.

iii. Once payment is made, the bank would provide an “**UTR remittance number**” for successful transaction with which the bidder will come back to the e-Procurement portal after expiry of 2 to 3 bank working days to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue with his/her bidding process.

iv. If verification is successful, the fund get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N Mukherjee Road, Kolkata for collection of EMD.

v. Hereafter, the bidder will go to e-Procurement portal for final e-submission of his/her bid within pre assigned last date of submission of e-tender.

vi. If the payment verification is unsuccessful, the amount will be returned automatically by the system to the bidder's account.

Note: EMD payment made through RTGS/NEFT would require additional 2 to 3 bank working days after date of transaction in the bank before the procedure is completed for enabling the bidder to continue with the bidding process in the on-line e-tender final bid submission. Thus, the bidder is to take precaution in case of RTGS/NEFT transfers so that the entire process of submission of e-tender is completed within last date of on-line submission of his/her tender. However, Net-banking transaction through ICICI bank payment Gateway would be on real time basis.

Vii) Approved documents for availing exemption of EMD should be uploaded as per scheduled time.

C. Refund/Settlement Process for EMD:

i. After opening of his/her bids and technical evaluation of the same by the Tender Inviting Authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bid as successful or unsuccessful which will be made available along with the details of the unsuccessful bidders to ICICI Bank by the e-Procurement portal through web services.

ii. On receipt of the information from the e-Procurement portal, the Bank will refund through an automated process the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the on-line EMD transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the Tender Inviting Authority.

iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.

iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his/her bank account from which he/she had made the payment transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the Tender Inviting Authority.

v. As soon as the L1 bidder is awarded the contract (AOC), the same is processed electronically in the e-Procurement portal for transfer credit to Government Receipt under Public Accounts through GRIPS where under the security deposit to be collected would also be deposited in connection with the work.

vi. All refunds will be made mandatorily to the Bank account from which the payment of EMD and Tender Fees (if any) were initiated.

vii. If the e-tender is cancelled, then the EMD would be reverted to the original bidders account automatically after such cancellation order is affected online by the Tender Inviting Authority.

13. The Bidder, at his own responsibility and risk is encouraged to visit and examine the Site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into contract for the work as mentioned in the Notice inviting Tender before submitting the offer with full satisfaction. The cost of visiting the site shall be at the Bidder's own expense.

14. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Executive Engineer (AM) Tamluk(AM) Division reserves the right to reject any or all the application for purchasing Bid documents and/or to accept or reject any or all the offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

15. Deleted.

16 .The intending tenderers have to quote and submit the rates **on-line** only. No **off-line** tender will be entertained.

17. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act .1961 and (c) minimum wage Act. 1948 and any notification thereof or any other laws relating thereto and rules made and order issued to this effect from time to time.

18. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned before bidding.

19. All intending bidders are requested to be present in the chamber of the Executive Engineer (AM) Tamluk (AM) Division during opening of the Tender, to observe the tender opening procedure.

20. NO CONDITIONAL / INCOMPLETE TENDER will be accepted under any circumstances.

21. Multiple participation by the same bidder in one work is not allowed. A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as partner of a firm. If found to have applied severally in a single job all his application will be rejected.

22. The Executive Engineer (AM) Tamluk(AM) Division reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

23. During scrutiny, if it comes to the notice to the tender inviting authority that the credential or any other papers of any bidder is incorrect/ manufactured/ fabricated ,that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.

24. In case if there is any objection regarding qualifying of the Agency in the Technical Bid that should be lodged to the Executive Engineer (AM) Tamluk(AM) Division within 2 days from the date of publication of list of qualified Agency and beyond that time schedule no objection will be entertained.

25. Before issuance of the work order, the tender inviting authority may verify the credential, Financial capacity, audit balance sheets & other documents of the lowest tenderer in original if found necessary. After verification, if

it is found that such documents submitted by the lowest tenderer are either manufactured or false, in that case, work order will not be issued in favour of the tenderer under any circumstances and will follow the forfeiture of earnest money.

26. It is mandatory to provide a license holder electrical supervisor approved by the Govt. for electrical works. He may be asked to show the original license with engagement paper at any time during execution of electrical work. After completion of the electrical works, the said supervisor must certify the electrical work.

27. The Bidder must upload the only required particular documents preferably in PDF format virus free copy and He **should not unnecessary upload the documents** like different work orders and execution certificates & others etc. except the required one only. Otherwise, it will be difficult & time consuming for down loading and verification of the documents. Hence, **his bid may not be considered or accepted.**

28. The specification for the works made of execution and measurement will be governed by the specification laid down in the Departmental schedule and relevant provision of IS code & as per base practice according to the direction of Engineer- in – Charge.

29. All Departmental materials will be issued from Departmental store and contractors will carriage the materials from godown to work site at his own cost and stored properly at the site of work and unused materials will have to be returned at same godown in good condition.. Any damage or lost of materials shall be the contractors liability. If the contractor fails to return the surplus materials in good condition after completion of work the Engineer in Charge may charge him for surplus materials at assessed rate by the Engineer –In- Charge.

ExecutiveEngineer(AM)
Tamluk (AM) Division

INSTRUCTION TO BIDDERS

Instruction / Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in **e-Tendering**.

1. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://wbtenders.gov.in>. The contractor is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature certificate (DSC):

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause-1 of Guideline to Bidder. DSC is given as a USB e-Token.

3. Collection of Tender Documents:

The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. Deleted.

5. Submission of Tenders:

5.1 General process of submission:

Tenders are to be submitted through online to the website stated in Cl.1 in two folders at a time for each work, one in **Technical Proposal** & the other is **Financial Proposal** before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

5.2 Technical proposal:

The Technical proposal should contain scanned copies of the following further in two covers (folders).

A-I. Statutory Cover Containing.

- i) Prequalification Application .
- ii) Tender form no. 2911 (ii) & NIT with all agenda & corrigendum (download & upload the same Digitally Signed). **Quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911 (ii), the tender liable to summarily rejected.**
- iii) Special Terms, Condition & Specification of works.

A-2.Non Statutory/ Technical Documents Cover Containing.

- i) Professional Tax (PT) deposit receipt challan for the current financial year, Pan Card, Saral for the last financial year, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act 2017..
- ii) Registration Certificate under Company Act. (If any)
- iii) Registered Deed for partnership Firm/ Article of Association & Memorandum.
- iv) Power of Attorney (For partnership Firm/ Private Limited Company, if any)
- v) Clearance Certificate for the Current year issued by the Assistant Register of Co-Op(s) (ARCS) by laws are to be submitted by the Registered labour Co-Op(s) Engineers'Co-Opt(s).
- vi) List of machineries possessed by own.
- vii) Credential certificates.

Note : Failure of submission of any of the above mentioned documents (as stated in A1 & A2) will render the tender liable to be summarily rejected for both statutory & non statutory cover.

THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTSSHOULD BE ARRANGED IN THE FOLLOWING MANNER.

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non statutory folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

SI.No.	Category Name	Sub Category Description	Details
A.	Certificates	Certificates	1. Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act 2017 2. PAN 3. P. TAX (Challan) 4. IT –saral for latest financial year. etc. 5. Electrical Licence / engagement letter of Licence holder electrical supervisor
B.	Company Details	Company Details -I	1. Proprietorship Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License)/Affidavit for JV showing Lead Partner 3. Society Registration Copy. 4.Power of attorney,etc.
C.	Credential	Credential - 1	1. Single Similar nature of work done & completion Certificate which is applicable for eligibility etc.
D.	Equipment&worker personnel	Machineries & Tech. and non tech. personnel	

5.3. Financial proposal:

- i). **The financial proposal** should contain the following documents in one cover (folder) i.e. **Bill of Quantities (BOQ)** the contractor is to quote the **rate (percentage Excess / Less / At par) online** through computer in the space marked for quoting rate in the BOQ.

ii). Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

6. Opening & evaluation of tender:

Opening of Technical proposal:-

Technical proposals will be open by the Executive Engineer(A.M), Tamluk(AM) Division.

- i). Intending tenderers may remain present if they so desire.
- ii). Cover (folder) statutory documents would be open first & if found in order and correct, cover (Folder) for non statutory documents will be opened. **If there is any deficiency in the statutory & non statutory documents the tender will summarily be rejected.**
- iii). Decrypted (transformed in to readable formats) documents of the non statutory cover will be downloaded & handed over to the tender evaluation committee.
- iv). Uploading of summary list of technically qualified tenderers.

NB: While evaluation, the TIA may summon of the tenderers & seek clarification /information or additional documents or original hard copy of any of the documents already submitted & if there are not produced within the stipulated time frame, their proposals will be liable for rejection.

Opening and evaluation of Financial Proposal:-

- i) Financial proposals of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.
- ii) The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.

7. Acceptance of Tender:

The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/Letter of Acceptance. The accepted bidder must execute agreement within stipulated days. The Agreement in W.B.F. No. 2911(ii) will incorporate all necessary documents e.g. N.I.T. all corrigendum, special terms & condition, specification of work, different filled up forms, B.O.Q. and the same will be constituted between the Accepting Authority and the successful Bidder and that will constitute the formation of the Contract.

8. Special terms & Conditions:

Special Terms & Conditions of the Tender are attached with this notice.

9. Penalty for suppression / distortion of facts:

Submission of false document by tenderer is strictly prohibited & if found action may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.

10. REJECTION OF BID:

The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (tender accepting authority) action.

Executive Engineer(AM)
Tamluk (AM) Division

Memo.No. 480(20),

Dated Tamluk the 28-08-2018.

Copy forwarded for information and necessary action please:-

1. The Chief Engineer-I/II, Water Resources Development Directorate, 11A, Mirza Galib Street, Kolkata-87.
2. The Superintending Engineer(AM), Midnapur(AM) Circle.
3. The Sabhadhipati, Purba/Pashim Midnapur Zilla Parishad.
4. The District Magistrate, Purba/Pashim Midnapur.
5. The Executive Engineer(AM)/(A.I).....(AM)/(A.I) Divn.
6. The District Planning Officer, Purba/Pashim Midnapur.
7. The District Information & Cultural Officer, Purba/Pashim Midnapur.
8. The District Informatics Officer, Purba/Pashim Midnapur, He is requested to publish the same in the District Website.
9. The Assistant Engineer(AM)/(AE)/(AI)..... (AM)/(AE)/(AI) Sub Division
10. This Office Notice Board.
11. Estimating Section of this office.
12. Account section of this office

Executive Engineer(AM)
Tamluk (AM) Division

Special Terms and Conditions.

Notwithstanding anything contrary to the conditions laid down in W B Form No. 2911(i)/(ii), the following terms and condition shall apply for execution of the work under this contract:-

1. No claim out of typing, printing, arithmetical and/or clerical mistakes anywhere in the tender shall be entertained.
2. In case of confusion over any clause/terms/conditions of the tender the decision of Superintending Engineer (A-M) Midnapur (A-M) Circle shall be final and binding.
3. Display board must be installed at the site during execution of the works as per direction of the Engineer in charge.
4. The rates are inclusive of all necessary expenditures/demands to cover all incidental factors like location, condition and approachability of the site. No extra claim on any ground of damaged road, unfavorable site condition etc shall be entertained.
5. No escalation of rates within the validity period of the tender shall be entertained under any circumstances.
6. No claim for any idle labour will be entertained under any circumstances.
7. The exact location of the site for execution of the works will be shown and handed over to the contractor by the Engineer-in-charge or his representative. After completion of the work the site will be taken over by the Assistant Engineer concerned.
- 8. Time is the essence of the contract and the contractor shall have to put in full endeavor to maintain the target schedule by arranging adequate labour force and timely supply of construction materials for completion of the work within the stipulated completion period. Under normal circumstances no extension of time shall be allowed.**
9. Immediately after taking over the site, the contractor shall inform the Engineer-in-charge, about the work programme in writing.
10. The work shall be carried out strictly according to the tendered schedule of work and specification laid down therein. No extra or supplementary item of work shall be taken up nor shall any deviation from scheduled specification or drawing be made without prior written approval of the Engineer-in-charge.
11. The mode of execution of all construction work and mode of measurement shall be as laid down in the current PWD&WRDD schedule if not otherwise mentioned in this contract.
12. The workmanship and finishing of the work should be of first class and up to the entire satisfaction of the Engineer-in-charge.
13. The contractor shall supply necessary labour (skilled and unskilled) as well as proper construction equipments including tools and plants for execution of the work.
14. All provisions of labour laws including all amendments thereof shall be strictly followed by the contractor for execution of the work under this contract.
15. Contractor shall make necessary arrangement for water required for construction and for drinking purpose of his labour force including accommodation of the workers at the site at his own cost.
16. The Department shall not issue any cement and/or steel required for work. All construction materials like cement, sand, bricks, stone chips, steel for reinforcements , and other materials like UPVC pipes of different specification with coupler & its accessories , M.S quadraped /Tripod ,M.S accessories, Valve, Electric Pup sets, flexible hose pipes etc., shall be supplied by the contractor for use in the work and shall be of best quality and up to the full satisfaction of the Engineer-in-charge or his representative. The material after being brought to the site shall be stacked properly for approval of the Engineer-in-charge or his representative before use. All rejected materials whatsoever shall be removed from the site within 48(forty-eight) hours of such rejection. Otherwise the Department shall arrange to dispose off these rejected materials through auction.
17. The contractor shall maintain a Site register having duplicate pages serially machine numbered at site.
18. Immediately after taking the layout of the work, the contractor shall submit indent of departmental materials to be issued (if any) for the works, to the Engineer-in-charge or his representative. The contractor shall check all departmental materials issued to him from the departmental store before transporting those at his own cost to the work site. No complain about defects/shortage of departmental materials shall be entertained after issuance.
The contractor shall have to arrange proper storing of these departmental materials at site at his own cost to full satisfaction of the Engineer-in-charge or his authorized representative shall be provided access to the site store at all times for checking. In case of damage or loss of any departmental material from site the cost of the same shall be recovered from the bill of the contractor at double the issue rate.
19. The agency has to submit the progress report of the site works with still photograph (both soft and hard copy) in every week end.
20. After completion of the work excess materials if any supplied departmentally shall be returned to the departmental stores in good condition free of cost. Otherwise, cost of unreturned excess departmental materials shall be recovered from the contractor's bill at double the issue rate. In case of any loss or damage of the departmental material issued to the contractor, the value thereof shall be recovered from the contractor's bill at double the issue rate. Agency shall remove all unserviceable materials from the site at his own cost.
21. Security deposit(10%) will be admissible for refund after six months from the date of satisfactory completion of the works. Any defect arising during this period regarding construction will have to be rectified by the contractor at his own cost.
- 22. Cess will be deducted from the bill amount as per prevailing Govt. norms.**
23. All the relevant documents & Manufacturer's Test certificates of the Electrical Accessories (e.g. Mainswitches, starters, Busbars etc.) should be submitted during supplying the materials for verification.
24. If, any item not included in the schedule, the payment of the same will follow observing supplementary tender formalities.
25. The engagement of Contract labour by the Agency should comply with the provisions of various Labour Laws including Contract Labour (Regulation & Abolition) Act, 1970 and minimum wages etc. should comply with the Notification (Memo No. 795-I.R, dated 1.09.2009) of Deptt. of Labour, Govt. of West Bengal & ESI Act 1948 and EPF & Misc. Fund Act 1952 if applicable. Provisions of the

accidental benefits of the labours /employees of the Tenderer are to be born solely by the tenderer. Any type of claim regarding any accident will not be entertained.

26. For checking the quality of the materials required for the RLI installation, following inspection will be undertaken:-

A) **Departmental Inspection of works / Factory**

The Tender Inviting Authority or his authorized representative shall have the right to visit the worksite of the Manufacturer to inspect the raw/basic materials, Machinery and Equipments used in the manufacture of the tendered items and testing equipments.

Such inspection may also be carried out at any stage of manufacturing of the materials required for the RLI.

B) **Third Party as well as Departmental Inspection of the following materials will be done for obtaining clearance to utilize the same:**

- a) PVC / UPVC Pipes and Accessories, Hose pipe etc :- Inspection will be done by CIPET/RITES and physical verification by Deptt. Team at site only.
- b) MS Pipes and Accessories, DC, Valves etc :- Inspection will be done by DGS&D/RITES and physical verification by Deptt. Team at site only.
- c) Misc items :- Physical verification by Deptt. Team at site only.
- d) Pump motor sets:- Inspection will be done by DGS&D/RITES and physical verification by Deptt. Team at site only.

The acceptance of materials shall be subject to inspection, Written approval and clearance by the third party inspection agency as well as by departmental Verification at site. Clearance of utilizing the materials shall be subject to inspection, written approval and acceptance by third party inspection agency and acceptance. The working drawing, technical Specification relevant BIS Licenses certificate from the manufacturers including test certificate regarding supply raw/basic materials as well as component parts for the manufacturing of finished products are to be made available to the inspector for verification / approval. The above inspection will be without prejudice to the accepted guarantee / warranty. Inspection charge is to be borne solely by the tenderer and will not be reimbursed.

27. Insurance charges, if any, are to be borne by the tenderer.

28. If the tenderer fails to make execute the works within the time specified or any granted extended period, tender inviting authority may by written notice to the tenderer, terminate the right of the tenderer to proceed with any or all the remaining part of the contract.

Such breach by the tenderer will result in the forfeiture of Tenderer's security deposit.

29. The Bidder shall warrant that the materials (except departmental issue) utilized for construction under the contract shall have no defect (except the allowable tolerance) or from any act of omission of the tenderer that may develop under normal use of the utilized materials in the condition obtained in the country of final destination. The tenderer also warrants/warrants that the materials utilized shall perform satisfactory as provided in the contract. This warranty shall remain valid for **6 (six)** months after utilization of the materials for the Construction.

30. The successful tenderer shall execute agreement with the **Executive Engineer (AM) Tamluk (AM) Division** within stipulated days from the date of issue of acceptance letter/work order from the **Executive Engineer (AM) Tamluk (AM) Division/Higher Authority**. The agreement shall be made in duplicate in W B Form no. 2911 (i)/(ii) after purchasing duplicate set of tender documents from the office of the **Executive Engineer (AM) Tamluk (AM) Division** on payment of stipulated charges in cash and depositing 2% of the work value (in excess of the payment of pre-defined EMD) as Security for Performance in any of the following form:-

- (a) A receipted challan from Government Treasury.
- (b) A demand Draft on any scheduled Indian or foreign Bank located at **Tamluk** and approved by the Reserve Bank of India.
- (c) Banker's Cheque / Call Deposit / Pay Order on any scheduled Bank approved by Reserve Bank of India payable at **Tamluk** will also be accepted as earnest money but validity period of such Banker's Cheque /Call Deposit/Pay Order must be clearly noted on such documents and in no case the period of such validity will be less than 80 days.

Failure to execute the agreement within stipulated time and prescribed manner shall result in cancellation of the offer of acceptance and forfeiture of Earnest Money. In addition to the Security of Performance deposited (2%) at the time of agreement, the remaining 8% of the bill value shall be deducted from the bills so as to retain 10% of the order value as Security Deposit to be released as per conditions stipulated in WB Form No. 2911(i)/(ii) as applicable.

31. Payment.

Payment will be made on the basis of measurement of executed works completed in all respect as per price schedule shall be made by the Executive Engineer (AM) Tamluk (AM) Division, after deduction of income tax, GST etc. and also 8% of bill value towards balance of security deposit, so as to retain total 10% of the bill value as security deposit to be released as per condition stipulated in WB Form No. **2911(i)/(ii)** as applicable.

Executive Engineer (AM)
Tamluk (AM) Division

PRE QUALIFICATION APPLICATION

To
The Executive Engineer(A.M),
Tamluk(Agri.Mech.) Division,
Tamluk.

Ref : Tenderno –

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby submit all the necessary information and relevant documents for evaluation.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that-

(a)Tender inviting & Accepting Authority/Engineer-in-charge can amend the scope & value of the contract bid under this project.

(b)Tender inviting & Accepting Authority / Engineer-in-Charge reserve the right to reject application without assigning any reason.

Address:

Name of Bidder/(s) :-----**

Mobile No (s)– -----**

E-mail address:-----**

Office address:-----**

GST No.: -----**

PAN No.: -----**

Encl: e-Filling :-
Statutory Documents.
Non Statutory Documents.
Financial Document.

Date :
Signature of applicant

** Must be filled up for communication.