

# Office of the Superintendent & Secretary

Egra Sub Divisional Hospital RKS :: Egra :: Purba Medinipur

Phone/ Fax:-03220-245877

Email: - [egrasdhospital@gmail.com](mailto:egrasdhospital@gmail.com)

**Memo No.- Egra SDH/RKS/169**

**Date:- 24-07-2018**

## Notice

Sealed Expression of Interest along with bids (2<sup>nd</sup> call) is hereby invited from the resourceful /reputed contractors/ agencies/ societies/SHGs/ Individuals/ Co-operative Societies for supplying office contingent goods (Annexure- A) to SNCU of Egra Sub-Divisional, Egra, Purba Medinipur for the period upto 31.03.2019 in the financial year 2018-2019. The details of such bidding process are mentioned hereunder:

**Starting date for Submission of Bids**  
**Closing date for Submission of Bids**  
**Date of Opening Bids**  
**For the period**

- **From 10.30 a.m. on 25-07-2018**  
- **Up to 02.00 p.m. on 07-08-2018**  
- **at 03.30 p.m. on 07-08-2018**  
- **upto 31-03-2019**

### TERMS & CONDITIONS:

1. The Bidders have to submit self-attested copy of their following documents along with bids.  
i) Valid trade license of the inscribing business type for F.Y.-2018-19 ii) PAN iii) GST Registration Certificate. iv) Credential certificate v) Latest Income Tax Return. vi) Professional Tax clearance certificate.
2. Rate should have to offer in their own "Printed Letter Head" and have to quote the rate including all Taxes and Duties clearly in numbers and words for each item.
3. The Tenders, which do not fulfill any of the conditions or incomplete in any aspect, are liable to be summarily rejected.
4. The bidders himself/herself or his/her representative will remain present at the time of opening bids.
5. The bids will be valid for the period upto 31-03-2019 from the date of acceptance of tender.
6. The undersigned reserves the right to cancel this process at any stage and at any time without showing any reason thereof.
7. The undersigned has also preserved every right to distribute the work among the bidders.
8. No further discussion/interaction will be held with bidders whose bids will be rejected/disqualified.
9. The authority is not bound to accept the lowest tenders.
10. Selected bidder should have the ability to supply the items within 10(ten) day's from the date of issuing work order.
11. To get any other information for above purpose you should contact the above address.

*Sdt*

Superintendent & Secretary  
Egra Sub Divisional Hospital RKS  
Egra, Purba Medinipur

**Memo No.- Egra SDH/RKS/169/1(8)**

**Date:- 24-07-2018**

**Copy forwarded for information and Necessary action to:**

- 1) Chief Medical Officer of Health, Purba Medinipur.
- 2) Sub Divisional Officer, Egra, Purba Medinipur.
- 3) Treasury Officer, DH&FWS, Purba Medinipur.
- 4) The DIO, NIC, Purba Medinipur. with request to publish the notice at District's Website
- 5) The Chairman, Egra Municipality
- 6) DAM, DH&FWS, Purba Medinipur.
- 7) Notice board for public display.
- 8) Office copy.

*24/7/18*

Superintendent & Secretary  
Egra Sub Divisional Hospital RKS  
Egra, Purba Medinipur

**Copy forwarded for information and with request to present at the time of opening bids to:**

- 1) Dr. Jayanta Banik, M.O., Egra SDH
- 2) Dr. Debabrata Karan, M.O., Egra SDH
- 3) Smt. Dipti Bhakta, DNS, Egra SDH
- 4) Mr. Swraup Saha, Asst. Superintendent (NM) Egra SDH
- 5) Mr. Rakesh Jana, Asst. Superintendent (NM) Egra SDH
- 6) Mr. Haripada Bera, Store keeper in-Charge, Egra SDH
- 7) Mr. Sudarshan Barman, Pharmacist, Egra SSH
- 8) Mr. Manas Kumar Pradhan, H.C, Egra SDH
- 9) Mr. Sudip Kumar Sahoo, A.P., Egra SDH
- 10) Mr. Sib Sankar Jana, L.D.C, Egra SDH

*Signature*  
24/7/18

Superintendent & Secretary  
Egra Sub Divisional Hospital RKS  
Egra, Purba Medinipur

## Annexure - A

### List of Contingent Items for SNCU, Egra SDH

SL. No.	Name of Items	Unit	Proposed Rate (Rs.)	
			In figures	In Words
1	White paper (16cm x 26cm)	Per Rim		
2	Carban Paper (25 sheets pack)	each pack		
3	Disposable Pen	Per doz		
4	Binding Register(no-04)	per pc		
5	Long Ex Book (72pgs)	per pc		
6	Register (10)	per pc		
7	Small Exercise book (128 Pgs)	per pc		
8	Dettol handwash (500ml)	per pc		
9	Hand disinfection (500ml)	per pc		
10	Vim Liquid (500ml)	per pc		
11	Surf/Detergent (1KG)	Each Pkt.		
12	Harpic (750ml)	per pc		
13	Colin (500ml)	per pc		
14	Cover File (Good Quality)	per pc		
15	Battery (big)	Per doz		
16	Round Battery	Per doz		
17	Pencil Battery	Per doz		
18	AC Remote Battery	Per doz		
19	Hand Rub (500ml)	per pc		
20	Coconut Oil (500ml)	per pc		
21	A4 Paper	Per Rim		
22	Trag (Good Quality)	100 pcs		
23	Buckel (15ltr)	per pc		
24	Plastic Dustbin with pedal(20 ltr)	per pc		
25	Electrical Insect Catcher	per pc		
26	Electrical Kettle (1ltr)	per pc		

*Capte*  
29/7/18.