

**Government of West Bengal**  
*Office of the Superintendent*  
**HALDIA SUB-DIVISIONAL HOSPITAL**  
**Basudevpur :: Haldia :: Purba Medinipur**  
E-mail : haldiasdh@gmail.com

Memo No :-HSDH/1436

Date :- 05.09.18

**Notice inviting expression of Interest(EOI)**

Sealed EOI are invited from intending supplies for supply of spectacles to School children and elderly person attending to Haldia Sub-Divisional Hospital, OPD.

**Terms & Conditions :**

- 1) The price of per spectacle as per government order will be Rs. 350.00(Three hundred fifty only) including all charges. Since the price is fixed, we will select best quality spectacle (with Plastic or Lather cover) at Rs. 350.00, so the willing suppliers are requested to submit their sample spectacle (two sample for old person and two for school children) along with other requisite documents.
- 2) The average number of spectacles per month may be 80(eighty) number and it may vary depends on OPD Patients, and the hospital authority will not responsible for this.
- 3) This EOI will be valid for one year.
- 4) This rate should be inclusive of all charges including taxes and delivery charge as applicable.
- 5) The EOI application including Earnest Money will be received in the office of the undersigned from 10-09-2018 to 24-09-2018 till 4 P.M. and it will be opened on 25-09-2018 at 2 PM before the EOI selection committee in presence of the supplier or their authorized representatives who choose to attend on the date and time as specified. The EOI documents received after scheduled time will be summarily being rejected without assigning any reason thereof. In any unavoidable reason the date of opening may be changed.
- 6) Earnest money of Rs. 6,720/- (Rupees Six thousand seven hundred twenty only) in form of Demand Draft of Any Nationalized Bank in favour of Rogi Kalyan Samity Payable at Haldia, will have to be deposited with EOI Application. The earnest money of selected supplier will be converted into security money after acceptance. No interest should be given on the earnest money & security money. The Earnest Money of unsuccessful supplier will be returned back after completion of EOI process.
- 7) The Security money will be forfeited in case of the supplier refuse to supply spectacles to maintained all conditions of this EOI.
- 8) The application for EOI must be submitted in official letter pad along with photocopy of a) Valid trade license for the financial year 2018-19, b) PAN Card, c) Latest Income Tax Return(not before the Assessment Year 2017-18) d) Valid GST registration certificate(if applicable or declaration regarding below turnover) e) self attested copy of this EOI notice, f) Bank statement or photo copy of cheque in the name of business g) experience certificate to supply any govt. institutions (if any).
- 9) The willing suppliers must have the ability to supply spectacles at OPD site of Haldia SD Hospital. So, they must sit at Haldia SD Hospital OPD Site at least two day in a week (day will be fixed by hospital authority)(from 11.00 am to 2.00 pm) to receive prescription for spectacles and distribute spectacles to Patient party. And spectacles must be delivered with in 7 days of the supply order.
- 10) If any spectacles found defective the supplier will liable to change it with out any extra cost.
- 11) The bills of successful supplies of spectacles must be submitted with in 5<sup>th</sup> day of the next month, otherwise hospital authority will not be liable for the payment of the bills.
- 12) The undersigned reserves the right to accept or reject any or all EOI without assigning any reason in any step whatsoever.

  
Superintendent

Haldia Sub-Divisional Hospital  
Basudevpur :: Haldia :: Purba Medinipur  
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Copy forwarded for information & necessary action to:-

1. The District Magistrate, Purba Medinipur..
2. The Chief Medical Officer of Health, Purba Medinipur.
3. The Dy. Chief Medical Officer of Health-II, Purba Medinipur.
4. The Accounts Officer, CMOH office, Purba Medinipur.
5. The Sub-Divisional Officer, Haldia.
6. The Chairperson, Haldia Municipality.
7. The OC, Durgachak PS.
8. The Asst. Chief Medical Officer of Health, Haldia.
9. The DIO, NIC- Purba Medinipur with a request to publish the notice at district website.
10. Notice Board of this office
11. Office Copy.

  
Superintendent

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**Superintendent**  
**Haldia S.D. Hospital**  
**Purba Medinipur**