

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE CHIEF MEDICAL OFFICER OF HELATH**  
**& SECRETARY DISTRICT HEALTH AND FAMILY WELFARE SAMITI**  
**NANDIGRAM HEALTH DISTRICT, PURBA MEDINIPUR**

Vill+ P.O. + PS.- Nandigram PIN - 721631  
PH: 03224-232122, 232207, E-mail: cmohnandigram@gmail.com

Memo No: CMOH (NdgM) / Estb.-27 / 2439

Date: 07-09-2018

**Quotation Notice for Computer ,Printer,Scanner etc**

Sealed quotations are invited from the reputed, reliable and bonafide and reputed vendor/company/supplier/contractors / agencies having credentials/ experience for supply of computer/priter,scanner / electronic items including installation as per specifications with the following terms and conditions below :

1. Quotation will be received by dropping in a sealed box kept at the office of the CMOH, Nandigram HD, PO+PS-Nandigram, Dist- Purba Medinipur, from 11.00 AM to 3.00 PM on all working days from 07-9-'18 to 19-09-2018 upto 2.00PM . The quotation will be opened on 19-09-18 at 4.00 PM at the office chamber of CMOH, Nandigram HD. At the time of opening of quotation, the willing quotationers may remain present
2. **Format for financial Bid :**

Sl. No.	Details of item with specification	Quantity	Unit Rate(Rs)	GST(Rs)	Total Price(Rs)
1.	Desktop Computer with accessories: Branded (HP/DELL/Lenovo) Processor –Intel Pentium (1050 GHz 1500 MHz ) or above,4GB RAM,1 TB HD ,Window 8 or higher, 64 bit operating System,Wifi feasibility,Monitor-18.5 " LED or above,optical Mouse,USB key Board,Mouse and Original Operating System with ususal warranty	1			
2.	Printer(Laser Jet) : Branded Laser jet with the high speed USB connectivity with Wifi feasibility ,to print from Laptop or PC with ususal warranty	1			
3.	UPS : Branded ,Capacity 600VA/360W (ususal Warranty on UPS and on battery)	1			
4	Scanner: Branded Flatbed Scanner Optical scanning resolution 4800 dpi,ADF support, USB Support 2.0, Scan Size (flatbed) 216x297 mm , Scan Input Modes: Four front panel button (Scan, Copy, Scan to PDF, Scan to Email)	1			

- a) I / we have gone through the terms and conditions as stipulated in the quotation enquiry document and confirm to accept and abide by the same.
- b) AMC charges should be shown separately for 05 years
- c) No other charges would be payable by the Institute.

Signature of the Bidder with seal

3. Quotationers will submit Trade Licence, PAN card, Income Tax return, GST Registration with the quotation, Bank A/C details with cancelled cheque for ECS payment.
4. Earnest money of 2% of quoted value in the form of Demand Draft on nationalised/ commercial bank required to be submitted in favour of CMOH, Nandigram Health District payable at the Nandigram only. The quotation without Earnest money Deposit will be summarily rejected.
5. Quotationers along with supporting papers must be dropped in a sealed cover addressing to the CMOH, Nandigram HD and super scribing as " Rate for supplying and installation branded computer,scanner,printer etc for the O/O the CMOH,Nandigram HD and the quotation notice No. & date" and the name of agency on the envelope.
6. Rate will be quoted item wise in their own letter head pad. Rate mentioned in quotation should be included all taxes including GST, all incidental charges, conveyance allowances,transportation charges, installation charges etc.
7. The quotationer must not be disqualified/ blacklisted from any organisation and the quotationers must submit a declaration in this regard.
8. Supply order will be issued after proper verification of all papers/ documents etc. The undersigned is not bound to issue supply order to the lowest quotationer.
9. Incomplete quotation or any quotation which does not fulfil the conditions as stated above will liable to be rejected or cancelled.
10. Delivery of items should be made within the stipulated time mentioned in the supply order. Any type of delay to supply the item is strictly not permissible and will result in cancellation of the order.
11. Requirement of quantity may vary as per necessity.
12. Bill will be submitted after successful supply of the items and proper installation of the same. Payment will be made after receipt of fund for this purpose or subject to availability of fund.
13. The selected quotationer shall be bound to supply the materials as per approved rates offered by them, otherwise the order would be treated as cancelled and the selected agency(s) should be blacklisted.
14. The quotation will be valid for 06 months from the date of acceptance of the same and the order will be placed as and when materials are required throughout the year of validity
15. The agencies/ vendors must have to furnish copy of authorisation of the company to deal with the articles.
16. The undersigned reserves the right to accept or reject any quotation without assigning reason whatever.

T. Acharyy 27/9/18

Chief Medical Officer of Health  
Nandigram Health District  
Nandigram, Purba Medinipur

Memo no. CMOH (NdgM)/Estb.-27/2439/1(13) Dated: 07-09-2018

Copy forwarded for information & necessary action to:

1. The Savadhhipati, Purba Medinipur ZP
2. The District Magistrate, Purba Medinipur
3. The Chief Medical Officer of Health, Purba Medinipur

5. The Karmadhakshya, JSS,Zilla Parishad,Purba Medinipur
6. The SDO, Haldia/Tamluk/Contai sub Division
7. The Dy.CMOH-I/II/III/DTO,Nandigram HD
8. The Superintendent,Contai SDH/Nandigram SSh/Digha SGH for wide publication.
9. The BMOH(all) under this Health District for wide publication.
10. The District Information and Cultural Officer, Purba Medinipur
11. District Informatic Officer,NIC,Purba Medinipur with a request to publish in the District website
12. Notice Board of the office
13. Guard File

T. Acharyya 7/9/18

Chief Medical Officer of Health  
Nandigram Health District  
Nandigram, Purba Medinipur

Memo no. CMOH(Ndgw)/Estb.-27/2439/2(6)

Date. 07-09-2018

Copy forwarded for information and necessary action :-

1. The Director of Health Services and E.O. Secretary, Department of Health & Family Welfare, Govt. of West Bengal
2. The Jt. Secretary (TDE Br.), Govt. of West Bengal, Department of Health & Family Welfare, Govt. of West Bengal, Swasthya Bhavan, GN-29, Sector-V, salt Lake, 700091
3. The Jt. DHS(P&D) Govt. of West Bengal, Department of Health & Family Welfare, Govt. of West Bengal, Swasthya Bhavan, GN-29, Sector-V, salt Lake, 700091
4. The Jt. DHS(Transport), Govt. of West Bengal, Department of Health & Family Welfare, Govt. of West Bengal, 142, A.P.C. Road, Kol-14
5. The dy.DHS(Admin), Govt. of West Bengal, Department of Health & Family Welfare, Govt. of West Bengal, Swasthya Bhavan, GN-29, Sector-V, salt Lake, 700091
6. IT Co-Ordinator, IT Cell, Awasthya Bhavan with a request to publish in departmental website.

T. Acharyya 7/9/18

Chief Medical Officer of Health  
Nandigram Health District  
Nandigram, Purba Medinipur