

GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF MEDICAL OFFICER OF HELATH
& SECRETARY DISTRICT HEALTH AND FAMILY WELFARE SAMITI
NANDIGRAM HEALTH DISTRICT, PURBA MEDINIPUR

Vill+ P.O. + PS.- Nandigram PIN - 721631

PH: 03224-232122, 232207, E-mail: cmohnandigram@gmail.com

Memo No:CMOH(Ndgm) /Estb.-27/3030

Date: 30 -11- 2018

Quotation Notice for Computer ,Printer cum Scanner , web camera etc.

Sealed quotations are invited from the reputed, reliable and bonafide and reputed vendor/company/supplier/contractors / agencies having credentials/ experience for supply of computer/ printer cum scanner / electronic items including installation as per specifications with the following terms and conditions below :

1. Quotation will be received by dropping in a sealed box kept at the office of the CMOH, Nandigram HD, PO+PS-Nandigram, Dist- Purba Medinipur, from 11.00 AM to 3.00 PM on all working days from **05-12-2018** to **18-12-2018 upto 2.00PM** . The quotation will be opened on **18-12-2018** at 2.30 PM at the office chamber of CMOH, Nandigram HD. At the time of opening of quotation, the willing quotationers may remain present . Opening date may be changed due to unforeseen reason if arises.
2. **Format for financial Bid :**

Sl. No.	Details of item with specification	Quantity	Unit Rate(Rs)	GST(Rs)	Total Price(Rs)
1.	<u>Desktop Computer :-</u> Intel Core i5 Core Processor, 500 GB Hard Disk, Sata 4 GB Ram DDR III, 17" monitor, Genuine Windows 7 or above OS must be genuine & Licensed ,3 Years Warranty Onsite	1			
2	<u>Printer cum Scanner :</u> The printer cum scanner should be A4 or legal size and capacity of printing & Scanning must be duplex and LaserJet at least 18 PPM	1			
3	<u>Web Camera :</u> Web Camera should be compatible with the software used by the user.	1			
4	<u>Biometric Fingerprint scanner :</u> Biometric Fingerprint scanner should be compatible with the software used by the user	1			

- d) I / we have gone through the terms and conditions as stipulated in the quotation enquiry document and confirm to accept and abide by the same.
- e) AMC charges should be shown separately for 05 years
- f) No other charges would be payable by the Institute.

Signature of the Bidder with seal

3. Quotationers will submit Trade Licence, PAN card, GST Registration with the quotation, Bank A/C details for ECS payment.
4. Quotationers along with supporting papers must be dropped in a sealed cover addressing to the CMOH, Nandigram HD and super scribing as " Rate for supplying and installation branded computer, scanner, printer etc. for the O/O the CMOH, Nandigram HD and the quotation notice No. & date" and the name of agency on the envelope.

5. Rate will be quoted item wise in their own letter head pad. Rate mentioned in quotation should be included all taxes including GST, all incidental charges, conveyance allowances, transportation charges, installation charges etc.
6. The quotationer must not be disqualified/ blacklisted from any organisation and the quotationers must submit a declaration in this regard.
7. Supply order will be issued after proper verification of all papers/ documents etc. The undersigned is not bound to issue supply order to the lowest quotationer.
8. Incomplete quotation or any quotation which does not fulfil the conditions as stated above will liable to be rejected or cancelled.
9. Delivery of items should be made within the stipulated time mentioned in the supply order. Any type of delay to supply the item is strictly not permissible and will result in cancellation of the order.
10. Requirement of quantity may vary as per necessity.
11. Bill will be submitted after successful supply of the items and proper installation of the same. Payment will be made after receipt of fund for this purpose or subject to availability of fund.
12. The selected quotationer shall be bound to supply the materials as per approved rates offered by them, otherwise the order would be treated as cancelled and the selected agency(s) should be blacklisted.
13. The quotation will be valid for 06 months from the date of acceptance of the same and the order will be placed as and when materials are required throughout the year of validity
14. The agencies/ vendors must have to furnish copy of authorisation of the company to deal with the articles.
15. The undersigned reserves the right to accept or reject any quotation without assigning reason whatever.

T. Acharyy
30/11/18

**Chief Medical Officer of Health
Nandigram Health District**

Memo No:CMOH(NdgM) /Estb.-27/.....3030/L(13)

Date: 30-11-2018

Copy forwarded for information & necessary action to:

1. The Savadhidhipati, Purba Medinipur ZP
2. The District Magistrate, Purba Medinipur
3. The Chief Medical Officer of Health, Purba Medinipur
4. The Superintendent of Police, Purba Medinipur
5. The Karmadhakshya, JSS, Zilla Parishad, Purba Medinipur
6. The SDO, Haldia/Tamluk/Contai sub Division
7. The Dy.CMOH-I/II/III/DTO, Nandigram HD
8. The Superintendent, Contai SDH/Nandigram SSH/ Digha SGH for wide publication.
9. The BMOH (all) under this Health District for wide publication.
10. The District Information and Cultural Officer, Purba Medinipur
11. District Informatic Officer, NIC, Purba Medinipur with a request to publish in the District website
12. Notice Board of the office
13. Guard File

T. Acharyy
30/11/18

**Chief Medical Officer of Health
Nandigram Health District**

Memo No:CMOH(Ndgm) /Estb.-27/...3030/2(5)

Date: 30-11-2018

Copy forwarded for information and necessary action :-

1. The Director of Health Services and E.O. Secretary,Department of Health & Family Welfare,Govt. of West Bengal
2. The Jt. Secretary (TDE Br.), Govt. of West Bengal ,Department of Health & Family Welfare,Govt. of West Bengal ,Swasthya Bhavan,GN-29,Sector-V,salt Lake,700091
3. The Jt. DHS(P&D) Govt. of West Bengal ,Department of Health & Family Welfare,Govt. of West Bengal ,Swasthya Bhavan,GN-29,Sector-V,salt Lake,700091
4. The Dy.DHS(Admin), Govt. of West Bengal ,Department of Health & Family Welfare,Govt. of West Bengal ,Swasthya Bhavan,GN-29,Sector-V,salt Lake,700091
5. IT Co-Ordinator,IT Cell,Awasthya Bhavan with a request to publish in departmental wbsite.

T. Acharyya 30/11/18

Chief Medical Officer of Health
Nandigram Health District