

**OFFICE OF THE BLOCK DEVELOPMENT OFFICER
MOYNA DEVELOPMENT BLOCK
MOYNA::PURBA MEDINIPUR**

TENDER NOTICE

N.I.T NO.- 04/BDO/2019-2020

Memo. No. 504

Dated: 11.03.2020

For and on behalf of the Block Development Officer, Moyna Development Block invites **percentage rate** tenders through E-tendering for the following work by two folder systems **upto 18-00 Hours on 26th March, 2020 (Thursday)**. Pre-qualification documents in a separate folder and Bid document with schedule rate in another folder are to be submitted by the qualified contactors viz. Contractors registered in appropriate class with PWD / CPWD / MES / NHAI / Railways and bonafide outsiders who satisfy the terms and conditions set out in pre-qualification document.

SL. No.	Description of Work	Tender Amount (Rs.)	Earnest Money (Rs.)	Cost of Tender form & Tender document (Rs.)	Time of Completion (in Months)
01	Construction of Additional Class Room for ST students of Paramanandapur Jagannath Institution (H.S) under Moyna Development Block.	Rs. 15,38,218.00	Rs. 30,764.00	Rs. 3,000.00	04 (Four)
02	Construction of Additional Class Room for ST Girl's students of Moyna Vivekananda Kanya Vidyapith (H.S) under Moyna Development Block.	Rs. 21,26,372.00	Rs. 42,527.00	Rs. 3,000.00	04 (Four)

Intending bidders may download tender documents from e-procurement portal of our website <http://Wbtenders.gov.in> from **11th March, 2020 (Wednesday) at 17-00 Hours to 26th March, 2020 (Thursday) up to 18-00 Hours**. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our e-portal **11th March, 2020 (Wednesday) at 17-00 Hours to 26th March, 2020 (Thursday) up to 18-00 Hours**. Moyna Development Block does not take any responsibility for the delay caused due to non-availability of Internet connection or jam in Internet etc. Cost of Pre-qualification and bid document **should be deposited in any designated branch of United Bank of India in the Account No.0694011028243 in favour of "Executive Officer, Moyna Panchayat Samity" (Branch Code No. 072 and IFSC Code No. UTBI0MOY072) with service charge, if any. & Earnest Money should be deposited in any nationalized Bank in the form of Draft separately in favour of "Block Development Officer, Moyna Development Block"**.

The pre-qualification documents alone will be opened for **evaluation** and selection of qualified bidder on **30th March, 2020 (Monday) at 11-30 Hours** by the Block Development Officer, Moyna Development Block in presence of bidders along with original documents as submitted. **If any bidder is failed to submit the original documents during opening of technical bid on stipulated date and time the tender of the bidder will be rejected.** Name of the qualified bidders will be displayed in the office notice board.

The financial bid documents of the technically qualified bidders will be opened **on 30th March, 2020 (Monday) at 14-00 Hours** and the other bid documents will be unopened. No separate intimation will be given for this, unless the above date is changed. If the office happens to be closed on the date & time for opening of tender as specified in NIT the date will be on the next working

day at the same time & venue unless and otherwise announced any thing. No individual intimation will be given.

Moyna Block Development Office authority reserves the **right to reject or cancel** any or all pre-qualification documents and bid document without assigning any reason whatsoever.

THE ELIGIBILITY CRITERIA ARE GIVEN BELOW :-

1. The applicant in the same name and style as prime contractor should have successful completed at least one contract of **similar type** of Civil Engineering work to a value **of 40% of estimated cost in a single tender completed within last 5 years**, from the Govt. / Semi Govt. Organizations.
2. The contractor should have sufficient technical manpower, tools and plants to complete the work.
3. I.T. (PAN Certificate, and I.T. Return submitted for the last financial year); GST registration certificate with up to date return; and P.T. clearance certificate up to date.
4. All duties, taxes, royalties, cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. **1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.**
5. The intending bidders are requested to inspect the site of the proposed construction before quoting their bid.

Sd/-

**Block Development Officer
Moyna Development Block**

Memo. No. 504 /1(17)

Dated: 11.03.2020

Copy forwarded for information to:

1. The District Magistrate, Purba Medinipur
2. The Addl. Executive Officer, Purba Medinipur Zilla Parishad..
3. The Secretary, Purba Medinipur Zilla Parishad.
4. The District Engineer, Purba Medinipur Zilla Parishad.
5. The Sub-Division Officer, Tamluk, Purba Medinipur.
6. The District Welfare Officer, Purba Medinipur.
7. The District Information Officer & Public Relation Department, Tamluk, Purba Medinipur.
8. The Sabhapati, Moyna Panchayat Samity
- 9-11) The Executive Officer, Tamluk/Nandakumar/Chandipur Panchayat Samaity , Purba Medinipur.
12. The Karmadhyakshya, Purta Karya-O-Paribahan Sthayee Samity, Moyna Panchayat Samity.
13. The Headmaster, Paramanandapur Jagannath Institution, Moyna, Purba Medinipur.
14. The Headmistress, Moyna Vivekananda Kanya Vidyapith, Moyna, Purba Medinipur.
15. The Accounts section, Moyna Dev. Block.
16. Guard File.
17. Notice Board.

Sd/-

**Block Development Officer
Moyna Development Block**

**OFFICE OF THE BLOCK DEVELOPMENT OFFICER
MOYNA DEVELOPMENT BLOCK
MOYNA::PURBA MEDINIPUR**

N.I.T NO.- 04/BDO/2019-2020

List of Important Dates of Bid for Construction of the above noted scheme vide
Memo. No. 504 Dated: 11.03.2020

1)	Date of Publication.	:	Date 11 th Month 03 Year 2020 (Wednesday).
2)	Period and time for download of Bidding Documents	:	From- Date 11 th Month 03 Year 2020 (Wednesday). Time - 17 -00 Hours. To Date 26 Month 03 Year 2020 (Thursday). Time - 18-00 Hours.
3)	Time, Date and Place of Pre-bid Meeting	:	Nil
4)	Time of Submission.	:	From- Date 11 th Month 03 Year 2020 (Wednesday). Time - 17 -00 Hours. To Date 26 Month 03 Year 2020 (Thursday). Time - 18-00 Hours.
5)	Time and Date for opening Technical Bid / Bids	:	Date 30 Month 03 Year 2020 (Monday) Time - 11-30 Hours
6)	Time and Date of opening Financial Bids. (Subjected to completion of Technical Evaluation).	:	Date 30 Month 03 Year 2020 (Monday) Time - 14-00 Hours
7)	Place of opening bids	:	Office of the Block Development Officer, Moyna, Purba Medinipur
8)	Last Date of Bid Validity	:	Date 30 Month 03 Year 2021
9)	Officer Inviting Bids	:	Block Development Officer, Moyna Development Block

Sd/-
Block Development Officer
Moyna Development Block

OFFICE OF THE BLOCK DEVELOPMENT OFFICER
MOYNA DEVELOPMENT BLOCK
MOYNA::PURBA MEDINIPUR

INSTRUCTION TO BIDDERS (ITB)
N.I.T NO.- 04/BDO/2019-2020

Memo. No. 504/1(17)

Dated: 11.03.2020

1. The intending bidders are requested to read these instructions carefully and inspect the site before quoting the rates.
2. The tender will be of Two Folder System. One Folder will be for “**Technical bid**” containing mainly pre-qualification document as specified (3) bellow. Other Folder will be for “**Financial bid**” containing offer as specified (4) bellow.
3. The Folder marked “**Technical Bid**” will contain the following documents:-
 - a. For bidding documents downloaded from the website, the Bank challan for the cost of the bidding documents entered in the **Bidders File**, marked “cost of bidding document downloaded from the internet”.
 - b. The Bank Draft against the Earnest Money also entered in the **Bidder File**.
 - c. Authorised address and contact details of the bidder having the following information Address of communication:-
Electronic Mail Identification (E-mail ID) :-
Qualification information, supporting documents, affidavit and undertaking as specified.
 - d. Undertaking that the bid shall remain valid for the period of 90(ninety) days after the opening of **Financial Bids**.
 - e. Properly filled up Check list (available with Tender documents downloaded from web site.)
 - f. Sales Tax, I.T. (PAN Certificate, and I.T. Return submitted for the last financial year); GST registration certificate with up to date return; and P.T. clearance certificate up to date.
 - g. Any other information / documents required to be completed and submitted by bidders as specified in ITB.
 - h. An affidavit affirming that information he has furnished in the bidding document is correct to the best of his knowledge and belief.
 - i. An index furnishing the page nos. of all documents submitted.
4. The Folder marked “**Financial Bid**” will contain the following documents :-
 - a. The BOQ containing bid, offer on the basis of percentage (Less /At Par / Above). The bidder should quote the rate **both in Figure as well as in words**.
 - b. Bill of Quantity (Tender Schedule).

5. The applicant in the same name and style as prime contractor should have successful completed at least one contract of **similar type** Civil Engineering works to a value of 40% of estimated cost in a single tender completed within last 5 years, from the Govt. / Semi Govt. Organizations.
6. The bidder should submit the original documents for verification at the time of Technical Bid Opening.
7. Successful tenderers will have to execute an agreement with the Block Development Officer, Moyna Development Block on a non judicial stamp paper valued **Rs.10/- (Rupees ten)** only within the date specified in the letter of intimation. The successful bidder shall submit balance earnest money @2% of the final awarded cost before issue of the work order.
8. Tenderers must submit requisite credential certificates from **Appropriate Authority**.
9. Contractors shall have to comply with the provisions of (a) The contract labour (Regulation appellation) Act, 1970 (b) Apprentice Act, 1961 or (c) Minimum wages Act, 1948 and the modification thereof by other laws relating to the rates and rules made and issued hereunder from time to time.
10. Intending tenderers will have to produce valid certificates of up to date clearance of Income Tax / Saral and Sales Tax documents (GST).
11. Earnest money should be deposited in any Nationalised Bank in the form of **Draft in favour of Block Development Officer, Moyna Development Block** & Cost of Pre-qualification and bid document should be deposited in any designated branch of United Bank of India in the Account No.0694011028243 in favour of "Executive Officer, Moyna Panchayat Samity" (Branch Code No. 072 and IFSC Code No. UTBI0MOY072) with service charge, if any in the form of challan separately.
12. The Earnest money deposited will be released to the unsuccessful tenderers after issuance of the work order.
13. Cement, Steel & Bitumen materials should be I S I approved brand as directed by E.I.C.
14. The above all materials are to be arranged by the **Agency** himself for bonafide use of the work.
15. Authority reserves the right to accept or reject any or all tender without assigning any reason or whatsoever and is not bound to accept the lowest tender.
16. Work must be completed within the specified time.
17. The Tenderer whose tender has been accepted and executed the agreement the earnest money deposited by him will automatically be converted into security deposit. An amount of 8% of the value of work executed will be deducted from the each progressive bill. This amount along with 2% Earnest money deposited earlier will be constituted the Security Deposit. Such security deposit will be refunded after completion of defect liability period i.e. one year after satisfactory completion of work. In case of failure to complete work within the stipulated time the security deposit will be **forfeited** without assigning any reason therefore.
18. If the lowest tenderer fails to execute the agreement within the date mentioned in the letter of intimation, his name should be brought into book for taking disciplinary action and his earnest money will stand forfeited.
19. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof and in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so.

20. This Notice Inviting Tender will be the part of agreement.
21. Proportionate quantity of work is to be done in proportionate time throughout the stipulated time for completion.
22. Payment of work will be made as per fund available for Govt., for which no extra claim shall be entertained.
23. All duties, taxes, royalties, cess, [including 1% cess under W.B. Building and other Construction Works (Regulation of Employments & Condition of Service Act,1996)], toll, taxes and other levies payable by the Contractor under the contract to the State/Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. **1% cess under W.B. Building and other Construction Works (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996** will be deducted from the bills.
24. All tenderer, who has submitted tender, are requested to attend at the time of Opening Tender along with original documents.
25. No Sub-Contracting is allowed.
26. No claim for escalation of rates will be entertained during the currency of the tender for idle labour or increase in the cost of labour or materials.
27. Programme of works acceptable to the Department should be submitted before physical commencement of work and every effort should be made to adhere strictly to this approved work programme.
28. There will be no scope of Arbitrations.

Sd/-
Block Development Officer
Moyna Development Block

NON JUDICIAL STAMP PAPER

BEFORE NOTARY PUBLIC

FORMAT OF AFFIDAVIT

I Sri _____ of Vill _____ P.O. _____ P.S. _____
_____ Dist. _____ Pin. _____ do hereby
declared.

- 1) That I am Sole partner / a partner of the Firm M/S _____
_____, Vill _____ P.O. _____ P.S. _____ Dist. _____
Pin. _____ Fax . _____ Phone No. _____
Mob. _____
- 2) The undersigned hereby certified that the work. Notice inviting pre qualification tender
(two cover system) for the work of _____, NIT
_____, Sl. No. _____ remain valid for a period of 90 (ninety) days
from the date of Financial Bid submission.
- 3) The undersigned here by declared that all documents attached with tender are true &
correct.

*Identified by me
Advocate*

Signature of Agency