

OFFICE OF THE SUTAHATA PANCHAYAT SAMITI
P.O.- SUTAHATA DIST:- PURBA MEDINIPUR PIN:-721635

TENDER NOTICE

N.I.T. No. – WBEO/SUTAHATA/3/2017-18

Memo. No. 36/Tender /2018

Dated: 29.01.2018

For and on behalf of the Sutahata Panchayat Samiti, the Executive Officer, Sutahata Panchayat Samiti invites percentage rate tenders through E-tendering for the following works by two folder system up to **17-00 Hours on 12th February, 2018 (Monday)**. Pre-qualification documents in a separate folder and Bid document with schedule rate in another folder are to be submitted by the qualified contactors viz. Contractors registered in appropriate class with PWD / CPWD / MES / NHAI / Railways and bonafide outsiders who satisfy the terms and conditions set out in pre-qualification document.

NIT SL. No.	Description of Work	Estimate Cost (In Rs.)	Earnest Money (In Rs.)	Document Processing Fees (In Rs.)	Time of Completion (in Days)
1.	Construction of Boundary Wall of Barkhanbari Graveyard at Mouza Anarnagar, J.L. No. 5, Plot No. 687, 689 within Sutahata Panchayat Samiti under Minority Affairs and Madrasha Education Dept. during the year 2017-18.	4,76,668.00	9,540.00	760.00	45 Days
2.	Construction of Boundary Wall of General people (Muslim Community) Graveyard at Mouza Chaitanyapur, J.L. No. 64, Plot No. 200 within Sutahata Panchayat Samiti under Minority Affairs and Madrasha Education Dept. during the year 2017-18.	7,32,268.00	14,650.00	1010.00	45 Days

Intending bidders may download tender documents from e-procurement portal of Government of West Bengal at <http://www.wbtenders.gov.in> from **29TH January, 2018 (Monday) at 10-00 Hours to 12TH February, 2018 (Monday) up to 17-00 Hours**. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our e-portal **29TH January, 2018 (Monday) at 10-00 Hours up to 17-00 Hours (as per server clock) on 12TH February, 2018 (Monday)**. Sutahata Panchayat Samiti does not take any responsibility for the delay caused due to non-availability of Internet connection or jam in Internet etc. Cost of Earnest Money **should be deposited in the form of Demand Draft drawn on “United Bank of India” in favour of “Executive Officer, Sutahata Panchayat Samiti” Payable at “Sutahata”**.

The pre-qualification documents alone will be opened for **evaluation** and selection of qualified bidder on **15TH February, 2018 (Thursday) at 12-00 Hours** by the Executive Officer, Sutahata Panchayat Samiti in presence of bidders present, if any. Name of the qualified bidders will be displayed **in the office notice board**.

The financial bid documents of the technically qualified bidders will be opened **on 16TH February, 2018 (Friday) at 12-00 Hours** and the other bid documents will not be opened. No separate intimation

will be given for this, unless the above date is changed. If the office happens to be closed on the date & time for opening of tender as specified in **NIT** the date will be on the next working day at the same time & venue unless and otherwise announced anything. No individual intimation will be given.

Panchayat Samiti reserves the **right to reject or cancel** any or all pre-qualification documents and bid document without assigning any reason whatsoever.

THE ELIGIBILITY CRITERIA ARE GIVEN BELOW :-

1. The applicant in the same name and style as prime contractor should have successfully completed at least one contract of **similar type** of Civil Engineering work to a value of 50% of estimated cost in a single work order completed within last 5 consecutive years, from the Govt. / Semi Govt. Organizations only.
2. The contractor should have sufficient technical manpower, tools and plants to complete the work.
3. Sales Tax, I.T. (PAN Certificate, and I.T. Return submitted for the last financial year); VAT, GST registration certificate with up to date return; and P. Tax up to date.
4. All duties, taxes, royalties, cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. **1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.**
5. Detailed documents in support of last year Turn Over, present value of works in hand and financial solvency status of contractor should be submitted.
6. The intending bidders are requested to inspect the site of the proposed construction before quoting their bid.


Executive Officer
Sutahata Panchayat Samiti

Memo. No. 36/1(11)/Tender/2018

Dated: 29.01.2018

Copy forwarded for information to:

1. The Sabhadhipati, Purba Medinipur Zilla Parishad
2. The District Magistrate, Purba Medinipur
3. The Sub Divisional Officer, Haldia
4. The Savapati, Sutahata Panchayat Samiti
5. The Karmadhyakshya, Purta Karya-O-Paribahan Sthayee Samity, Sutahata Panchayat Samiti.
6. The Leader of Opposition, Sutahata Panchayat Samiti
7. The Jr. Engineer (A.I.), Sutahata Development Block
8. The Accountant cum Head Clerk, Sutahata Development Block
- 9-10. The Pradhan, Chaitanyapur / Kukrahati Gram Panchayat
11. Notice Board.


Executive Officer
Sutahata Panchayat Samiti

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List of Important Dates of Bid for construction of Boundary Wall of Graveyard under Minority Fund, Year 2017-18 by Sutahata Panchayat Samiti, vide NIT No. WBEO/SUTAHATA/3/2017-18, Memo. No. 36/Tender/2018 Dated: 29.01.2018.

1) Date of Publication.	:	Date 29 Month 01 Year 2018 (Monday)
2) Period and time for download of Bidding Documents	:	From- Date 29 Month 01 Year 2018 (Monday) Time – 10 - 00 Hours To Date 12 Month 02 Year 2018 (Monday) Time – 17-00 Hours
3) Time of Submission.	:	From- Date 29 Month 01 Year 2018 (Monday) Time – 10 - 00 Hours To Date 12 Month 02 Year 2018 (Monday) Time – 17-00 Hours
4) Time and Date for opening Technical Bid / Bids	:	Date 15 Month 02 Year 2018 (Thursday) Time – 12-00 Hours
5) Time and Date of opening Financial Bids. (Subjected to completion of Technical Evaluation).	:	Date 16 Month 02 year 2018 (Friday) Time – 12-00 Hours
6) Place of opening bids	:	Sutahata Panchayat Samiti, Sutahata, Purba Medinipur
7) Last Date of Bid Validity	:	Date 11 Month 05 Year 2018
8) Officer Inviting Bids	:	Executive Officer, Sutahata Panchayat Samiti


Executive Officer
Sutahata Panchayat Samiti

7. Successful tenderers will have to execute an agreement with the Executive Officer, Sutahata Panchayat Samiti on a non judicial stamp paper valued **Rs.100/- (One Hundred)** only within the date specified in the letter of intimation.
8. Tenderers must submit requisite credential certificates from **Appropriate Authority**.
9. Contractors shall have to comply with the provisions of (a) The contract labour (Regulation appellation) Act, 1970 (b) Apprentice Act, 1961 or (c) Minimum wages Act, 1948 and the modification thereof by other laws relating to the rates and rules made and issued hereunder from time to time.
10. Intending tenderers will have to produce valid certificates of up to date clearance of Trade License, Income Tax / Saral and Sales Tax documents.
- 11. Earnest money & Cost of bidding documents should be deposited in the form of Demand Draft, drawn on "United Bank of India" issued in favour of "Executive Officer, Sutahata Panchayat Samiti" Payable at "Sutahata".**
12. The Earnest money deposited will be released to the unsuccessful tenderers after issuance of the work order.
13. Cement, Steel & Bitumen materials should be **ISI** approved brand as directed by E.I.C. The above all materials are to be arranged by the **Agency** himself for bonafide use of the work.
14. Authority reserves the right to accept or reject any or all tender without assigning any reason or whatsoever and is not bound to accept the lowest tender.
15. Work must be completed within the specified time.
16. The Tenderer whose tender has been accepted and executed the agreement the earnest money deposited by him will automatically be converted into security deposit. An amount of 8% of the value of work executed will be deducted from the each progressive bill. This amount along with 2% Earnest money deposited earlier will be constituted the Security Deposit. Such security deposit will be refunded after completion of defect liability period i.e. **6 months for this construction work** after satisfactory completion of work. In case of failure to complete work within the stipulated time the security deposit will be **forfeited** without assigning any reason therefore.
17. If the lowest tenderer fails to execute the agreement within the date mentioned in the letter of intimation, his name should be brought into book for taking disciplinary action and his earnest money will stand forfeited.
18. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof and in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so.
19. This Notice Inviting Tender will be the part of agreement.
20. Proportionate quantity of work is to be done in proportionate time throughout the stipulated time for completion.
21. Payment of work will be made as per fund available for Govt., for which no extra claim shall be entertained.
22. All duties, taxes, royalties, cess, [including 1% cess under W.B. Building and other Construction Works (Regulation of Employments & Condition of Service Act,1996), toll, taxes and other levies payable by the Contractor under the contract to the State/Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. **1% cess under W.B. Building and other Construction Works (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996** will be deducted from the bills.
23. All tenderer, who has submitted tender, are requested to attend at the time of Opening Tender.

24. No Sub-Contracting is allowed.

25. Rate offered by agency beyond 15% less may be treated as Unbalanced Bid. In such case of unbalanced bid, the bidder may be asked to deposit additional 2% of tendered amount **in the form of Demand Draft drawn on "United Bank of India" issued in favour of "Executive Officer, Sutahata Panchayat Samiti" Payable at "Sutahata" and which will be released after successful completion of the work.**

26. The bidder shall be responsible for the Insurance done against work after getting the work order from the General Insurance Company, / Oriental Insurance Company, Govt. of India, Purba Medinipur, Tamluk.

27. No claim for escalation of rates will be entertained during the currency of the tender for idle labour or increase in the cost of labour or materials.

28. Programme of works acceptable to the Department should be submitted before physical commencement of work and every effort should be made to adhere strictly to this approved work programme.

29. There will be no scope of Arbitrations.


Executive Officer
Sutahata Panchayat Samiti

NON JUDICIAL STAMP PAPER

BEFORE NOTARY PUBLIC

FORMAT OF AFFIDAVIT

I Sri _____ of Vill _____ P.O. _____ P.S. _____
_____ Dist. _____ Pin. _____ do hereby
declared.

1) That I am Sole partner / a partner of the Firm M/S _____
, Vill _____ P.O. _____ P.S. _____ Dist. _____
Pin. _____ Fax . _____ Phone No. _____
Mob. _____

2) The undersigned hereby certified that the work. Notice inviting pre qualification tender
(two cover system) for the work of _____, NIT
_____, Sl. No. _____ remain valid for a period of 90 (ninety) days
from the date of Financial Bid submission.

3) The undersigned here by declared that all documents attached with tender are true &
correct.

Signature of Agency

Identified by me
Advocate