

QUOTATION NOTICE

N.I.Q. – 2 of 2017-2018

Memo. No. : 538/III/Quotation/PZMP/2017

Dated : 26.05.2017

For and on behalf of the Purba Medinipur Zilla Parishad Authority, the Additional Executive Officer, Purba Medinipur Zilla Parishad invites item rate quotations through E-tendering for the following work by two folder system up to **17-30 Hours on 16th June, 2017 (Friday)**. Pre-qualification documents in a separate folder and Bid document with schedule rate in another folder are to be submitted by the reliable, resourceful, bonafide and experienced Manufactures / Whole Sealers / Distributors/ Individual contactors who satisfy the terms and conditions set out in pre-qualification document.

Name of Work	Earnest Money (Rs.)	Cost of Tender documents. (Rs.)	Time of Completion (in Months)
Supply of Desktop Computer with UPS in 121 Libraries and 214 schools situated at different places in Purba Medinipur District.	2.75 Lakh	6000.00	01 (One)

Intending quotationers may download tender documents from e-procurement portal of our website <http://www.purbamedinipur.gov.in/ZPPage-New.htm> and <https://www.purbamedinipurzp.org/tenders> from **26th May, 2017 (Friday) at 17-00 Hours to 16th June 2017 (Friday) upto 17-30 Hours**. The pre-qualification and bid documents duly filled in all respect and digitally signed should be submitted on-line through our e-portal from **01st June, 2017 (Thursday) at 10.00 Hours up to 17-30 Hours (as per server clock) on 16th June, 2017 (Friday)**. Purba Medinipur Zilla Parishad does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam in Internet etc. Cost of Pre-qualification and bid document & Earnest Money **should be deposited in any designated branch of State Bank of India in the Account No. 30991405096 in favour of "Financial Controller & Chief Accounts Officer, Purba Medinipur Zilla Parishad" (Branch Code No. 8 7 4 5 and IFSC Code No. S B I N 0 0 0 8 7 4 5) with service charge, if any.**

The pre-qualification documents alone will be opened for **evaluation** and selection of qualified quotationer on **19th June, 2017 (Monday) at 11-00 Hours** by the Additional Executive Officer, Purba Medinipur Zilla Parishad in presence of quotationers present. Name of the qualified quotationers will be displayed **in the office notice board and in the website.**

The financial bid documents of the technically qualified quotationers will be opened **22nd June, 2017 (Thursday) at 11-00 Hours** subject to completion of technical evaluation and the other bid documents will be unopened. No separate intimation will be given for this, unless the above date is changed.

If the office happens to be closed on the date & time for opening of quotation as specified in **NIQ** the date will be on the next working day at the same time & venue unless and otherwise announced anything. No individual intimation will be given.

Zilla Parishad Authority reserves the **right to reject or cancel** any or all pre-qualification documents and bid document without assigning any reason whatsoever.

THE ELIGIBILITY CRITERIA ARE GIVEN BELOW : -

1. The applicant in the same name and style should produce a credential as prime contractor for successfully completed at least one contract of **similar type** of Supply work to a value of **Rs. 50.00 Lac** in a single work supplied within last 5 years, from the Govt. / Semi Govt. Organizations.
2. Sales Tax, I.T. (PAN Certificate, and I.T. Return submitted for the last financial year); Vat registration certificate with up to date return; and P.T. clearance certificate up to date.
3. The intending quotationers are requested to visit the office for any clarification regarding specifications of **Desktop Computer along with UPS** before quoting their rate.


Additional Executive Officer
Purba Medinipur Zilla Parishad

Memo. No. : ⁵³⁸1(18)/III/Quotation/PZMP/2017

Dated : 26.05.2017

Copy forwarded for information to:

1. The Sabhadhipati, Purba Medinipur Zilla Parishad
2. The Executive Officer, Purba Medinipur Zilla Parishad & District Magistrate, Purba Medinipur.
3. The Sahakari Sabhadhipati, Purba Medinipur Zilla Parishad.
4. The Additional District Magistrate (Dev.), Purba Medinipur.
5. The Financial Controller & Chief Accountant Officer, Purba Medinipur Zilla Parishad.
6. The Secretary, Purba Medinipur Zilla Parishad.
7. The Karmadhyakshya, (All) Sthayee Samity, Purba Medinipur Zilla Parishad.
8. The Sub-Division Officer, Contai/Tamluk/Egra/Haldia, Purba Medinipur.
9. The Officer-in-charge, Kanyashree, Purba Medinipur
10. The District Library Officer, Purba Medinipur
11. The Executive Engineer, WBSRDA, Purba Medinipur Zilla Parishad.
12. The District Engineer In-charge, Purba Medinipur Zilla Parishad.
13. The District Information & Cultural Officer, Purba Medinipur, for wide publicity.
14. The Sabhapati (All), Panchayat Samity, Purba Medinipur.
15. The Executive Officer (All), Panchayat Samity, Purba Medinipur.
16. The DIO, NIC, Purba Medinipur with request to publish this Quotation notice in District website.
17. The System Manager, Election Cell, Purba Medinipur.
18. Notice Board.


Additional Executive Officer
Purba Medinipur Zilla Parishad

Office of the
Purba Medinipur Zilla Parishad

P.O. Tamluk

Dist. Purba Medinipur

Pin-721038

List of Important Dates of Quotation for “Supply of Desktop Computer with UPS in 121 Libraries and 214 Schools situated at different places in Purba Medinipur District ” (N.I.Q. – 2 of 2017-2018), Memo. 538/III/Quotation/PZMP/2017, Dated: 26.05.2017

1)	Date of Publish of Notice Inviting Bid.	:	Date 26 Month 05 Year 2017 (Friday)
2)	Period and time for download of Bidding Documents	:	From- Date 26 Month 05 Year 2017 (Friday) Time – 17 -00 Hours. To Date 16 Month 06 Year 2017 (Friday). Time – 17-30 Hours.
3)	Time of Submission.	:	From – Date 01 Month 06 Year 2017 (Thursday) Time – 10-00 Hours To – Date 16 Month 06 Year 2017 (Friday) Time – 17-30 Hours.
4)	Time and Date for opening Technical Bid / Bids	:	Date 19 Month 06 Year 2017 (Monday) Time – 11-00 Hours
5)	Time and Date of opening Financial Bids. (Subject to completion of Technical evaluation)	:	Date 22 Month 06 Year 2017 (Thursday) Time – 11-00 Hours.
6)	Place of opening bids	:	Purba Medinipur Zilla Parishad, Maniktala, Tamluk, Purba Medinipur
7)	Last Date of Bid Validity	:	Date 21 Month 09 Year 2017.
8)	Officer Inviting Bids	:	Additional Executive Officer Purba Medinipur Zilla Parishad


Additional Executive Officer
Purba Medinipur Zilla Parishad

7. **Desktop Computer with UPS** are to be supplied to **121 libraries and 214 Schools** in Purba Medinipur District as per instruction of District Authority.
8. The number of items may increase or decrease by the demand / decision of the District authority.
9. Payment will be made after successful supply and Installation of whole quantity of **Desktop Computer with UPS**.
10. Each bidder should have in any one year a minimum financial Turn Over during past five years at least the amount Rs. 50.00 Lakh. The Turn Over will be indexed @ of 8% simple interest for a year.
11. The Agency should be capable of undertaking proper maintenance support for the entire period of 03(three) years at the site of Installation and have to attend the site within 3-4 hours of intimation.
12. The bidder should submit the certificate regarding bonafide dealership / channel partnership positively.
13. Copy of trade license to carry on business of the same nature.
14. The bidder should submit the original documents for verification at the time of Technical Bid Opening.
15. Successful quotationer will have to execute an agreement with the Additional District Magistrate (Dev), Purba Medinipur on a non judicial stamp paper valued **Rs.100/- (One Hundred)** only within the date specified in the letter of intimation.
16. Successful quotationer will have to submit sample of Desktop Computer with UPS for approval of authority before execute agreement.
17. Quotationers must submit requisite credential certificates from **Appropriate Authority**.
18. Intending quotationers will have to produce valid certificates of up to date clearance of Trade License, Income Tax / Saral and Sales Tax documents.
19. Earnest money & cost of bidding documents should be deposited in any branch of State Bank of India in Account **No. 3 0 9 9 1 4 0 5 0 9 6** in favour of **“Finance Controller & Chief Accounts Officer, Purba Medinipur Zilla Parishad” (Branch Code No. 8 7 4 5 and IFSC Code No. S B I N 0 0 0 8 7 4 5)** with service charge, if any.
20. The Earnest money deposited will be released to the unsuccessful quotationers after issuance of the work order.
21. Authority reserves the right to accept or reject any or all quotation without assigning any reason or whatsoever and is not bound to accept the lowest tender.
22. Work must be completed within the specified time.
23. **The Quotationer whose tender has been accepted and executed the agreement the earnest money deposited by him will automatically be converted into security deposit. An amount of 8% of the value of work executed will be deducted from the each progressive bill. This amount along with Earnest Money deposited earlier will be constituted the Security Deposit. Such security deposit will be refunded after completion of defect liability period i.e. Six months from the date of satisfactory completion of the work. In case of failure to complete work within the stipulated time the security deposit will be forfeited without assigning any reason therefore.**

24. If the lowest quotationer fails to execute the agreement within the date mentioned in the letter of intimation, his name should be brought into book for taking disciplinary action and his earnest money will stand forfeited.
25. This Notice Inviting Quotation will be the part of agreement.
26. Payment of work will be made as per fund available for Govt., for which no extra claim shall be entertained.
27. Proportionate quantity of work is to be done in proportionate time throughout the stipulated time for completion.
28. All quotationers, who has submitted quotation, are requested to attend at the time of Opening Quotation.
29. No Sub-Contracting is allowed.
30. If the rate quoted by the Agency is found abnormal lower than the Market rate then the quotationer may be asked to deposit additional 2% of quoted amount in Bank Challan in favour of **Financial Controller & Chief Accounts Officer, Purba Medinipur Zilla Parishad** which will be released after successful completion of the work.
31. No claim for escalation of rates will be entertained during the currency of the quotation for idle labour or increase in the cost of labour or materials.
32. Programme of works acceptable to the Department should be submitted before physical commencement of work and every effort should be made to adhere strictly to this approved work programme.
33. There will be no scope of Arbitrations.


Additional Executive Officer
Purba Medinipur Zilla Parishad

26/12/12

NON JUDICIAL STAMP PAPER

BEFORE NOTARY PUBLIC

FORMAT OF AFFIDAVIT

I Sri _____ of Vill _____ P.O. _____ P.S. _____
_____ Dist. _____ Pin. _____ do hereby
declared.

1) That I am Sole partner / a partner of the Firm M/S _____
_____, Vill _____ P.O. _____ P.S. _____ Dist. _____
_____ Pin. _____ Fax . _____
Phone No. _____ Mob. _____

2) The undersigned hereby certified that the work. Notice inviting pre qualification
tender (two cover system) for the work of
_____, NIT _____, Sl. No.
_____ remain valid for a period of 90 (ninety) days from the date of
Financial Bid submission.

3) The undersigned here by declared that all documents attached with tender are true &
correct.

Signature of Agency

*Identified by me
Advocate*

SAVINGS BANK ACCOUNT

PAY - IN - SLIP
CUSTMOER's COPY

State Bank of India _____ Branch

Code No. _____ Telephone No. _____

NIT. No. _____ SL. No. _____

Journal No. _____ Date: _____

Deposited in _____
favour of: _____
Financial Controller & Chief Accountant
Officer, Purba Medinipur Zilla Parishad.

Account Number :

3	0	9	1	4	0	5	0	9	6
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Nature of Deposit : COST OF BIDDING DOCUMENTS

Name of the applicant
agency : _____

Amount : _____

Bank Charges : _____

Rupees. _____

Cash / Cheque _____

Deposited by
Seal of the applicant agency.

Date:

Signature of the Receiver

Amount Received

Date:

Banks' Seal

SAVINGS BANK ACCOUNT

PAY - IN - SLIP
BANK'S COPY

State Bank of India _____ Branch

Code No. _____ Date: _____

NIT. No. _____ SL. No. _____

Nature of Deposit : COST OF BIDDING DOCUMENTS

Journal No. _____ Date: _____

Particular of deposits

Cash	Denomination	No. of pieces	Total in Rupee
	1000 X		
	500 X		
	100 X		
	50 X		
	20 X		
	10 X		

Name of the Beneficiary
Financial Controller & Chief Accountant Officer,
Purba Medinipur Zilla Parishad.

Account Number :

3	0	9	1	4	0	5	0	9	6
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Amount in Rs. _____

Amount in Words. _____

(In word Rupees _____)

Seal of the applicant agency.

Cheque / Draft

Drawn on Bank	Branch Name	Cheque No.	Amount	Favouring	Drawn by	Date

Deposited by
Seal of the applicant agency.

Date:

Attention

Branch Manager

1. Journal no. of the particular transaction should be made available to the deposition Agency.
2. Money should not be accepted without seal of the applicant agency on both the copies.
3. Name of the Agency, NIT No. & SL. No. must be incorporated in the narration failed while remitting funds through CBS to F.C. & C.A.O, P.M.Z.P A/C No. 30991405096 with S.B.I, Tamluk Rail Way Station Branch.

SAVINGS BANK ACCOUNT

PAY - IN - SLIP
CUSTMOER's COPY

State Bank of India _____ Branch

Code No. _____ Telephone No. _____

NIT. No. _____ SL. No. _____

Journal No. _____ Date: _____

Deposited in _____ Financial Controller & Chief Accountant
favour of: _____ Officer, Purba Medinipur Zilla Parishad.

Account Number:

3	0	9	9	1	4	0	5	0	9	6
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Nature of Deposit: EARNEST MONEY

Name of the applicant _____
agency: _____

Amount: _____

Bank Charges: _____

Rupees. _____

Cash / Cheque _____

Deposited by _____
Seal of the applicant agency.

Date: _____

Signature of the Receiver

Amount Received

Date: _____

Banks' Seal

SAVINGS BANK ACCOUNT

PAY - IN - SLIP
BANK'S COPY

State Bank of India _____ Branch

Code No. _____ Date: _____

NIT. No. _____ SL. No. _____

Journal No. _____ Date: _____

Particular of deposits
Cash Denomination No. of pieces Total in Rupee
1000 X
500 X
100 X
50 X
20 X
10 X

Name of the Beneficiary
Financial Controller & Chief Accountant Officer,
Purba Medinipur Zilla Parishad.

Account Number:

3	0	9	9	1	4	0	5	0	9	6
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Amount in Rs. _____

Amount in Words. _____

(In word Rupees _____)
Seal of the applicant agency.

Cheque / Draft			
Drawn on Bank	Branch Name	Cheque No.	Amount

Deposited by _____
Seal of the applicant agency.

Date: _____

Attention

Branch Manager

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