

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DISTRICT HEALTH & FAMILY WELFARE SAMITI**

**Registration No. S/IL/10904 of 2002-03**

**Tamralipta, Dist. - Purba Medinipur, Pin - 721 636**

**E-mail : [purbamedinipuremoh@gmail.com](mailto:purbamedinipuremoh@gmail.com) & [ntep.purbamedinipur@gmail.com](mailto:ntep.purbamedinipur@gmail.com)**

Memo No. DH&FWS/MID-E/ 1111 /2019-20

Date: 16.08.19

MEMORANDUM

**Subject: Declaring Public places under Purba Medinipur Administration's Area as Smoke-free.**

The Cigarettes and Other Tobacco Products (Prohibition of Advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act, 2003 was enacted in May, 2003 essentially to discourage the consumption of cigarettes and other tobacco products and to protect youth and the general population from the harmful effects of tobacco use. The act is applicable to the entire country.

Section 4 of COTPA, 2003 prohibits smoking in public places. Any educational institutes, Health facilities, Offices etc. are also the public places as defined under COTPA and are abide by the law to comply with the provisions of Section-4 of COTPA-2003.

It is commonly seen that tobacco products are being sold and consumed in the public places in the district, this is against the law and it is also against for the improving health of the people.

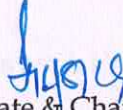
The Administration of Purba Medinipur District is committed for the strict implementation of tobacco control legislation in the district, declaring all public places smoke free is one of the important strategies. In order to ensure the smoke free public places, following steps may be ensured at your level.

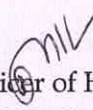
1. Display of "No Smoking" signage prominently at the entrance and additionally displaying at every entrance, every floor in addition to other conspicuous places within the public place.
2. The signages must be in local language i.e. Bangla or in English.
3. Displays the name of the person at just below the signages to whom a complaint may be made. (The specification of signage is annexed.)
4. Ensure that smoking aids like ashtrays or lighters (used for smoking purpose) are not present in public places.
5. Ensure that nobody (facilities, staff, patients and visitors) use any form of tobacco (smoking and smokeless) in the whole campus including canteens.
6. Ensure that no tobacco products are being sold or offered in the whole campus including the canteen.
7. Ensure random checking at the probable points of violation especially during the peak hours.

It is further added that under the law (copies attached for references), the head of institution or designated officer are authorized to impose fine on a person of Rs. 200/- (as per Section-21 of COTPA, 2003) who used tobacco products in the institute's campus including the canteen.

It is essential that all necessary steps are taken to implement Section-4 of COTPA, 2003 at the facilities & offices under all Departments at different levels in the Purba Medinipur District. Ensure that the display of specified signages under COTPA is must, even if you don't come across any visible violation in the campus. Eliminating the violations, complying with the law and making a health care facilities and offices as "Smoke free" are a specific responsibility of a head/in-charge.

Status of the action may kindly be shared with the office of undersigned and District Tobacco Control Cell (Email Id: ntcp.purbamedinipur@gmail.com) within 30 days of received of this later. District Tobacco Control Cell (DTCC) may be contacted for technical support which you may need (Ph.No. - 03228 266489).

  
District Magistrate & Chairperson  
DH&FWS, Purba Medinipur

  
Chief Medical Officer of Health & Secretary  
DH&FWS, Purba Medinipur

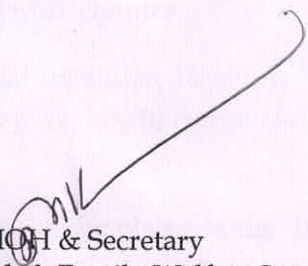
Memo No. DH&FWS/MID-E/ 1111 /2019-20

Date: 16.08.19

**Copy forwarded to:**

1. The Sabhadhipati, Zilla Parishad, Purba Medinipur.
2. The Superintendent of Police (SP), Purba Medinipur.
3. The ADM (Gen/Try/Dev./LR), Purba Medinipur.
4. The SDO, Haldia/Egra/Tamluk Sub-division, Purba Medinipur.
5. The Additional Superintendent of Police, Dist. Head Quarter, Purba Medinipur.
6. The Divisional Forest Officer, Purba Medinipur.
7. The Joint Commissioner (GST), Purba Medinipur.
8. The District Information & Cultural Affairs Officer, Purba Medinipur.
9. The Regional Transport Officer, Purba Medinipur.
10. The Executive Engineer, PWD, Electrical/Civil/Road/Housing/Social Sector, Purba Medinipur
11. The Executive Engineer, PHE, Civil, Purba Medinipur.
12. The Regional Manager & Superintendent Engineer, WBSEDCL
13. The Dy. Labour Commissioner, Purba Medinipur.
14. The Dy. Director of Agriculture, Purba Medinipur.
15. The Office-in-Charge of Health, District Administration, Purba Medinipur.
16. The District Controller, Food & Supply Department, Purba Medinipur.
17. The Deputy Commissioner, Excise Department, Purba Medinipur.
18. The Deputy Superintendent of Police, Dist. Head Quarter, Purba Medinipur.
19. The Deputy Superintendent of Police, Dist. Enforcement Branch, Purba Medinipur.
20. The Principal of Tamralipta Mahavidyalaya, Purba Medinipur.
21. The Dy. CMOH-I, II, III, DMCHO, DTO, DPHNO, Purba Medinipur.
22. The ACMOH, Egra/Tamluk/Haldia, Purba Medinipur
23. The Superintendent, District Hospital/Panskura SSH/Egra SDH/Egra SSH/Haldia SDH, Purba Medinipur.
24. The District Programme Officer - SSM, Dept. of School Education, Purba Medinipur.
25. The District Programme Officer - ICDS, Dept. Social Welfare, Purba Medinipur.

24. The District Inspector of Schools (DI) - Secondary, Dept. of School Education, Purba Medinipur.
25. The District Inspector of Schools (DI) - Primary, Dept. of School Education, Purba Medinipur.
26. The Sabhapati, Panchayat Samity (all), Purba Medinipur.
27. The Block Development Officer (all), Purba Medinipur District
28. The Divisional Fire Officer, Fire & Emergency Services, Purba Medinipur.
29. The Deputy Director, Technical Education, Purba Medinipur
30. The BMOH/MOIC (all), Purba Medinipur District
31. The Executive Officer (Haldia/Egra/Sadar/Panskura) Municipality, Purba Medinipur.
32. The CDPO (all), Purba Medinipur District.
33. The SI of School (all), Purba Medinipur
34. The Station Master, Tamluk Railway Station, Purba Medinipur
35. The Health Officer, Haldia/Tamralipta/Egra/Panskura Municipality, Purba Medinipur
36. The Lead Bank Manager, UCO/UBI/ICICI/SBI/AXIS/HDFC Bank, Purba Medinipur.
37. The District Consultant (NTCP), District Tobacco Control Cell, Purba Medinipur.
38. The Executive Director, MANT, Kolkata.
39. Sr. PA to the District Magistrate, Purba Medinipur.
40. PA to the ADM (Gen/Try/Dev./LR), Purba Medinipur.
41. Office File.

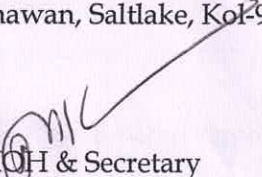
  
CMOH & Secretary  
District Health & Family Welfare Samiti  
Purba Medinipur

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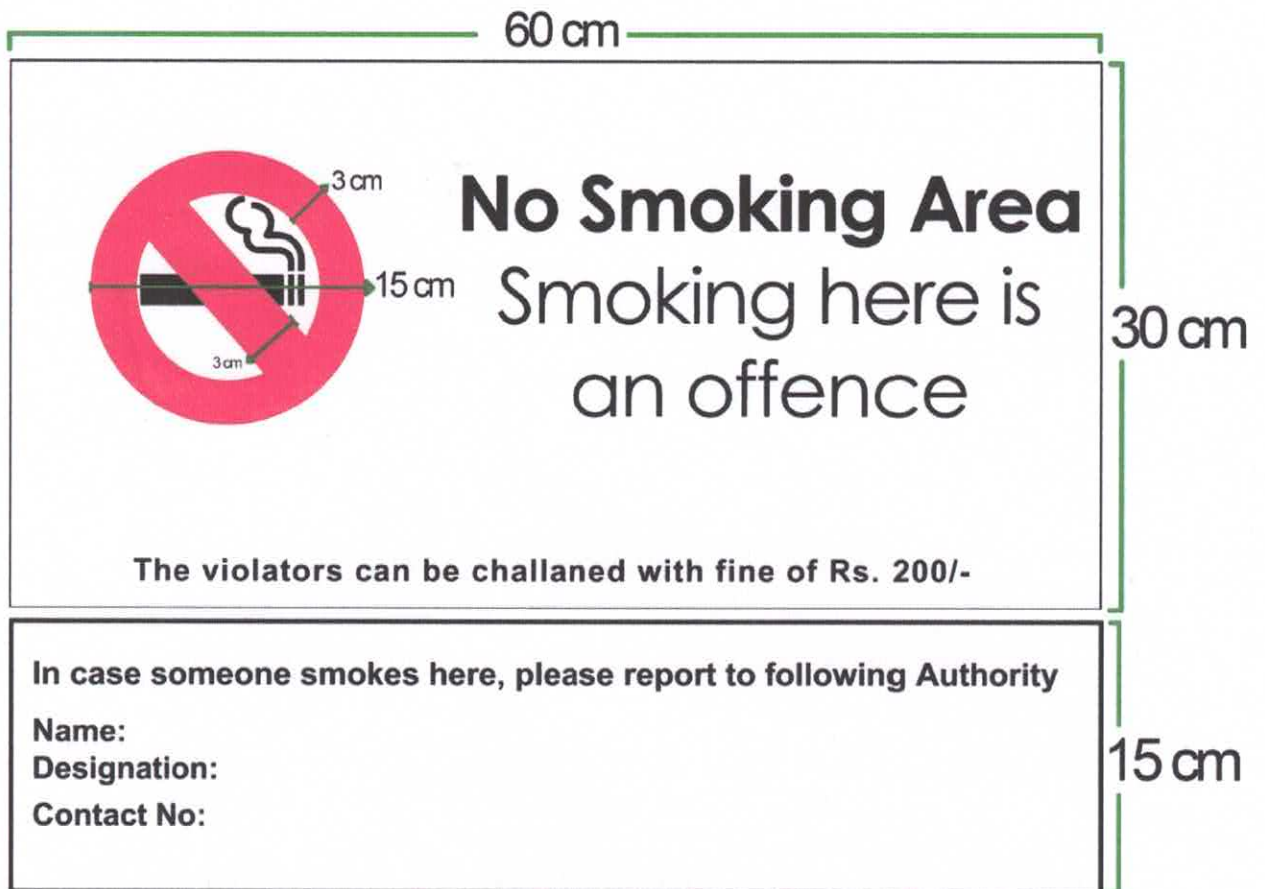
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Copy forwarded for information to:


1. The DHS, Govt. of West Bengal, Swasthya Bhawan, Saltlake, Kol-91.
2. The Jt. DHS (NCD), Govt. of West Bengal, Swasthya Bhawan, Saltlake, Kol-91.
3. The ADHS (NCD-II), Govt. of West Bengal, Swasthya Bhawan, Saltlake, Kol-91.
4. The CA to Mission Director (NHM), Govt. of West Bengal, Swasthya Bhawan, Saltlake, Kol-91.

  
CMOH & Secretary  
District Health & Family Welfare Samiti  
Purba Medinipur

## COTPA 2003 Signage Specifications For Section 4



## COTPA 2003 Signage Specifications For Section 4

60 cm	
	30 cm
<p>ধূমপান মুক্ত এলাকা এখানে ধূমপান করা আইনত দণ্ডনীয় অপরাধ</p> <p>অমান্য করলে ২০০ টাকা জরিমানা।</p>	
এখানে কেউ ধূমপান করলে নিম্নলিখিত ব্যক্তির কাছে অভিযোগ করুন	
শ্রী/শ্রীমতি -----	15 cm
পদ -----	
দুরভাষ নং-----	